

Bag Lunch Donation Program

About the Bag Lunch Program:

Our bag lunch program is a necessity in our Two Gateway Shelters and augments our daily menu. Bag lunches help us accommodate those guests who stay in our “Overflow” areas and/or guest who are unable to eat a meal on-site due to appointments and/or work commitments. We utilize approximately 100 bag lunches daily. If you can do 100 or more, great! If not, we are very grateful for whatever you can provide.



ST. VINCENT DE PAUL

ASSISTANCE • SHELTER • HOPE

Important Information:

1. **First, please contact Jose Perez at jperez@stvincentdayton.org to coordinate a drop off date and provide an estimate of the number of lunches you or your group will contribute.**
2. **When dropping off the lunches, please complete page 2 of this document, the “Bag Lunch Donation Form”. Contact name, preferred phone number, and email address are required in case we need to reach you.**

Bag Lunch Requirements:

- **One hearty meat sandwich:** 2 ounces of meat on bread without condiments (no PB&J please) (condiment packets may be placed in bag, but are not required)
- **A drink:** small, bottled water or juice box
- **2 snacks:** a salty snack and a sweet snack or a piece of fruit
- **Date:** Every bag must be dated with the date it was prepared.

Please Remember:

This could be someone’s main meal of the day, so think about putting together a meal that you would like to eat. If you are using thinly sliced meat, please make sure you have at least two ounces. The bag lunches are refrigerated for a period of time so items like bananas and peanut butter/jelly are not recommended. An appropriate inspirational note or greeting in the bag is a nice touch but is absolutely not required.

Deliver any time on your scheduled date to:

**St. Vincent de Paul Central Kitchen
Donations Door
1133 S. Edwin C. Moses Blvd.**

See directions to the drop off area of our Central Kitchen on this webpage. We are on the Southwest Corner of the Montgomery County Job Center building.

Contact Information:

To be placed on the bag lunch schedule, or if you need additional information, please contact jperez@stvincentdayton.org or call (937) 222-5555 ext 144. Thank you! →→→→

St. Vincent de Paul Bag Lunch Donation Form

Please attach one copy of this form to your donation when dropped off.

BAG LUNCH DONATION	
Name of Group:	
Name of Contact Person:	
Contact Phone Number:	
Email Address:	Date:
Total Number of Bag Lunches Prepared:	
> Please attach this label to your donation. Thank you for your donation! > Please notify us of any changes to this donation or contact person info by emailing jperez@stvincentdayton.org or calling (937) 222-5555 ext 144	
<i>SVdP Internal Use Only:</i> Please deliver this sheet to the Food Services Manager.	