

# Holy Walk Volunteer Information – 2021

## Holy Walk Night Schedule:

4:30 p.m.	Bethlehem Bistro opens (Friday Night only)
5:00 p.m.	Arrival at the church. Get in costume and get props ready.
5:20 p.m.	Meet in Wesley Hall for instructions and prayer
5:45 p.m.	Front doors open
5:45 p.m.	Initial walk through for Holy Walk volunteers
6:00 p.m.	Sanctuary program begins
6 – 9 p.m.	HOLY WALK
9:20 p.m. approximately	Final family walk through
9:30 p.m. approximately	Meeting at the Manger for sharing
9:30-10:15 p.m.	Clean up and departure for evening

- **Walkthrough:** for all costumed characters (costumes are *not* needed during rehearsal.) If you need a copy of the scrip, please download from signupgenius (Character tab) . We will have an informal walkthrough on Sunday, November 28 from 9 AM-12 PM or Tuesday, November 30 Room 6 – 8:30. Both sessions are an open house format.
- **Parking:** west end of Clay Middle School parking lot – drop off any passengers & props at St. Mark's before parking at Clay (**DO NOT park at St. Mark's or across the street from the church!**) Shuttle service will operate 4:30-6:30 p.m. for arrivals and 8:30-10:15 pm. for departures on December 3 and 4. If you need to stay at St. Mark's beyond 10:00, please take the shuttle back to Clay and return to St. Mark's in your car.
- **Arrival Time on December 3 & 4:** 5:00 p.m. Get all costumes on, shops set up, props organized, and meet in Wesley Hall **promptly at 5:20 p.m.** each evening.
- **Food:** There will be sandwiches and chips available Friday night. During the walk snacks will be available in the Basement.
- **Reminder to Cast:** When outdoors, please remain in character. When indoors, please stay away from guest areas. Use the door at the far west end of the preschool wing (Door #4), and go downstairs from there. Use the restrooms in the preschool wing as well. Please stay away from Wesley Hall and the Sanctuary areas while in costume. **PLEASE DO NOT USE CELL PHONES WHEN OUTDOORS. WAIT TO USE THEM INDOORS.**
- **Cookies & Snacks for the Cast:** please drop off by Friday afternoon (December 3). There will be carts by the main door for you to leave your items. Food items for the cast that need refrigeration can be left in the kitchen in the narthex.
- **Cookies for Guests** please drop off 11/30 – 12/1
- **THANK YOU!** You are sharing the story of our savior's birth with all who come to Holy Walk. Please be sure to make time one evening to experience Holy Walk from the viewpoint of our guests.
- **QUESTIONS?** Contact [holywalk@stmarkscarmel.org](mailto:holywalk@stmarkscarmel.org)
- **Weather Policy:** We have implemented a new weather policy for Holy Walk in order to protect our guests and volunteers. In the case of inclement weather, Holy Walk may have reduced hours or be cancelled. Please check the Holy Walk website, [www.stmarkscarmel.org](http://www.stmarkscarmel.org) or call the church for weather and hour updates.

