

VACCINATION POLICY

GRACE EPISCOPAL CHURCH AND THE GUILD OF ST. MARGARET SOUP KITCHEN

The health and safety of all volunteers, staff and our guests, many of whom are especially vulnerable due to their health issues, financial situations and/or living situations, is of utmost importance to Grace Church and the Guild of St Margaret Soup Kitchen. We are aware that many of our guests depend on the Soup Kitchen for their daily nourishment and for contact with other people. As a result, we must prioritize ways to ensure that the Guild of St Margaret Soup Kitchen is able to continue to operate 365 days a year providing meals to those in need in our community. We are certain that the operation of the Guild of St Margaret Soup Kitchen is important to you whether you are a volunteer, community service volunteer, guest or staff member.

This policy was developed based on the CDC and the New York State Department of Health recommendations for Providers of Services to the Homeless to both to ensure the continued operation of the Soup Kitchen and to minimize the risk of exposure of our staff and

volunteers working on site. The policy, which addresses both vaccines and the use of masks indoors, is effective immediately.

As a condition of employment or volunteering, all current staff, volunteers, and community service volunteers must show a valid proof of full vaccination status to their immediate supervisor or the Director of the program by Monday, November 15, 2021. New staff members, volunteers and community service volunteers must also show proof of full vaccination status as described above prior to beginning work or volunteer service. Proof of vaccination status may include a vaccination card, Excelsior Pass or a photo or copy of a vaccination card. Data from this record will be kept in a password protected file. Any staff or volunteer who does not meet the vaccination requirement by Monday, November 15, 2021 will not be able to work or volunteer in the program until such time that they can provide proof of full vaccination status. At this time, and until further notice, masks are required for anyone who is involved in preparing, packing or serving food, at any time when interacting with a guest of the program and at any time when within 6 feet of another person indoors (including in the shed). Masks will continue to be required of anyone who is not fully vaccinated at any time they are in the parish hall or shed. Breaks may be taken when needed and masks are not required outdoors, except when interacting with our program guests.

INSTITUTED 9/16/2021 BY A VOTE OF THE VESTRY OF GRACE EPISCOAL CHURCH