

**Amber Waves 2019  
Volunteer Information  
Friday May 17, 2019  
Delano District**

**Volunteer Job Assignment: Check ID**

**Time: 5:15 pm – 9:30 pm**

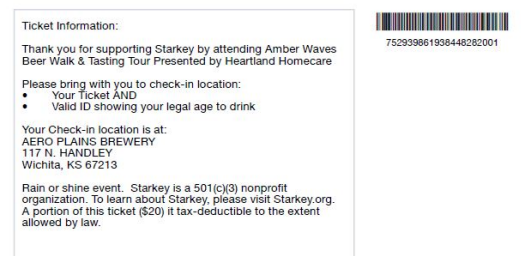
**Information for all volunteers:**

- Please remember that this is a major fundraising event for the Starkey Foundation and you are representing Starkey
- Smile and thank participants whenever the opportunity arises
- **STARKEY NO ALCOHOL POLICY IS IN EFFECT FOR ALL VOLUNTEERS AND STAFF DURING THE EVENT**
- What to wear:
  - Starkey tan volunteer polo
  - Dark pants/capris or nice jeans (no holes/frayed areas)
  - Comfortable shoes.
- If you need assistance at any time please contact:
  - Volunteer Support: Sherry Boesen or Sara Myers – numbers given on cards at check-in
  - Events Coordinator: Eileen Ream 253-7607
- CHECK IN AT VOLUNTEER CHECK IN FIRST.
- Volunteer check in is at the parking lot on the northwest corner of Texas and Oak, part of the Credit Union of America. Volunteer check-in is separate from participant check-in.

**Duties:**

5:15

- After checking in at the Credit Union, proceed to your location.
- Put on black waist apron with wristbands in them. This should make carrying wristbands easy for you. Put trash from wristband in one of the pockets.
- **Greet attendees with a smile, thank them for coming**
- Check ID's and give wristbands while participants are waiting in line to present ticket.
- Ask them politely to get their ID's and tickets out and ready. If the guest does not have ID, please advise the guest that they must have ID to enter/get wristband and ask them to return once they have their ID.
- Ask the guest to see their ID (even if they are clearly of age – let them know you have to make sure it is with them). If they are indeed of age, thank them and proceed to view their ticket.
- Quick hint – ID's of people under the age of 21 are portrait, over 21 are landscape.
- Tickets will look like this. They will be checked in at the next step, but you should view before putting on the wristband to assure they are a ticketed participant. Guests can show their ticket either on their mobile device or printed.



- The guest MUST have this wristband on and clearly visible to participate.
- Assist them with putting on their wristband and let them know that the ticket takers will take/scan their tickets.
- This event is for ticketed & banded guests only.
- Beer and wine is NOT available for volunteers and/or Starkey staff.
- Keep your area clean of spills and trash.
- Once all participants have checked in, contact Volunteer Support, Sherry Boesen or Sara Myers. She may have another assignment for you. Please start checking in with other volunteers to support them. Offer breaks if needed, get water, etc.
- At the end of the night, store volunteers will need help getting their supplies and leftover beer and wine to the loading truck.
- **Please help make sure all alcohol is brought to the loading truck**
- Your volunteer assignment is not complete until the area is fully broken down and everything is loaded on to trucks.
- You will then collect your volunteer thank you gift.

If you have questions or concerns, please contact Eileen at 512-4173 (office, prior to event) or 253-7607 (day of event cell).

**Your gift of time is very precious and greatly appreciated. Amber Waves has not been able to grow and succeed without the great team of volunteers giving their time, energy, and support. I hear so many compliments to how friendly and helpful Starkey volunteers are, and it makes participants come back, and helps these events grow, Thank you! When these events grow and become more successful, Starkey, and the people Starkey serves benefit directly. You matter and are making a difference. Let's keep that passion going, and keep growing and doing great things!**

# **THANK YOU AND HAVE FUN!!**