

Combined Deacon on Duty + Zoom Community Time Host Responsibilities

As Deacon on Duty:

Tune into the facebook service and post three times:

1. At the beginning of the service post: "Hi all! I am Deacon on Duty today so if you need any help, feel free to reach out!"
2. During announcements post: "Here is a link to our virtual pew card. Please consider filling it out if you are a visitor or have a joy or concern to share with the pastor! Only Pastor Eric sees your response.

https://docs.google.com/forms/d/e/1FAIpQLSdrJf7QG49oUtDEtCN1JpwIzpWVGOUi7RhxRPIJtA3sKinZA/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link

3. During the postlude, post "Join us for Community Time after the lovely postlude! Click this following link and then type the password 13202:

<https://us02web.zoom.us/j/6039333178>

As Zoom Community Time Host:

Join Community Time using the link you just posted into the Facebook chat.

Ask the host to make you a cohost.

Stay on the line until everyone is finished chatting (usually about a half an hour).