

DSCC Majestic Hall Bingo

Role: Pull Tab Captain	Payout: \$150 CS/EE or \$100 Outsource
Arrive	4:00
Responsibilities Overview	<ul style="list-style-type: none">● In charge of Pull Tabs● Oversee booth● Make pull tabs staffing decisions● Record all games/winners● Balance drawers● Prepare the buckets● Hot shot buckets & cups● Make Pull Tab payouts● Select games to play● Record and save payouts for unpaid Pull Tab winners (save for 1 mon.)● Retain all collected Pull Tabs & Cards for 3 months incase of audit
Before leaving	<ul style="list-style-type: none">● Balance/Prepare Raffle & Pull Tab Deposits● Finalize and make copy of paperwork● Give a copy to Mike
After Leaving	<ul style="list-style-type: none">● Accompany Bingo Captain to bank for deposit