**LANCASTER PRIMARY SCHOOL **

**2021-2022 registration appointment information for 3 & 4 year old PreK and Kindergarten**

**Registration Dates: Monday, April 26, 2021 from 2:00 - 7:00**

 **Friday, May 7, 2021 from 9:00 - 2:00**

* Must have an appointment so that we can maintain safety protocols.
* Masks must be worn to appointment and all safety measures will be in place.
* You do not need to bring your child with you to the appointment.
* Location: Lancaster Primary School (if there is a need to change you will be notified)
* **The 3 and 4 year old Pre-K enrollment is limited. To be considered, your child must be 3 or 4 years old on or before September 30, 2021. Applications will be taken until all available spots are filled. Students must be toilet trained.**
* **All children registering for Kindergarten must be 5 years old on or before September 30, 2021 to be enrolled.**

**What you will need to bring with you:**

1. **Original birth certificate must be presented, can not be a photocopy**
2. **Record of immunizations (this item can be shared at a later date if necessary)**
3. **Proof of residency in Lancaster County**
	1. Proof of residency must include the parent/legal guardians name and 911 address and must be dated. No post office boxes.
	2. Proof of residency document examples: mortgage statement, deed, rental agreement, utility bill, tax statement, etc…
	3. If you are residing in a home with permission from the homeowner, you will need the homeowner to complete a Leaseholder/Home Owner Affidavit
4. **Verification of family income - for PreK only**
	1. Verification documents: copy of most recent tax forms, proof of assistance, pay stub (monthly, biweekly (2 consecutive), weekly (3 consecutive weeks)
5. **Parent /Guardian ID:**
	1. Please bring proof of custody or notarized permission from custodian if needed

**We look forward to seeing you and to serving your child in the upcoming year!**

**Please reach out if you have any questions.**

**Phone: 804.462.5100 (point of contact - Ms. Bria Tate ext. 3054)**

**LPS Website: https://www.lcs.k12.va.us/o/lcps/page/lancaster-primary-school**