

Chaperone

What You Need:

- First aid backpacks
- Bleacher reservation signs (Home games only)
- Senior banner (Home games only; when available)
- Chaperone ID tags
- Bus lists (may be with staff member)

What You Do:

- Check Sign up Genius for report time.
- Obtain first aid backpacks from the band director's office and review the list of backpack contents on clipboard.
- {Home game only} Obtain Senior banner and Bleacher reservation signs from BRBB cabinet.
- The first aid backpacks should be kept with you at all times during the event.
- {Away game only} There should be one backpack per bus.
- Get chaperone tags from small front pocket of the first aid backpacks. Wear tag to identify yourself to staff, band members, and other groups.
- Retrieve water container(s) from band cabinet and fill with water from the sink in the band room.
- Using a cart (from loading dock), move water cooler(s) to dock to be loaded into the bed of Middle Red or bus, if Middle Red is not in use.
- Announce yourself to the students so they are aware who is chaperoning.
- {Away game only} Take attendance on your assigned bus before leaving.
- {Away game only} Assist getting equipment loaded and unloaded from the truck and on and off the field for the performance, as needed.
- {Home game only} Secure Senior banner to football field/track fence.
- {Home game only} Mark off area of bleachers where the band will sit with bleacher reservation signs.
- Retrieve the water cooler(s) from Middle Red before the performance.
- Remain with the group throughout the event, except during the performance and student break when at least one chaperone remains with students belongings and instruments in the stands.
- Make sure the students uphold the behavior standards of the Big Red Marching Band at all times.
- {Away game only} Take attendance on your assigned bus before departing
- Remind students to pick up trash when leaving stands and getting off the bus
- Email directoratlarge@soudertonbigred.org with a list of items used during the event or missing so the items can be replenished.
- Return chaperone tags to first aid backpacks.
- Return first aid backpacks to band directors office.
- Return water container(s) to BRBB cabinet.

- {Home games only} Return Senior banner and bleacher reservation signs to BRBB cabinet after each performance.
- For Medical Emergencies:
 - Paramedics are available at every event if you require assistance.
 - If medical attention is needed, assist the student to the EMTs or paramedics and ambulance.
 - Notify band director or staff member and student's parents immediately..
 - CHAPERONES MAY NOT DISPENSE ANY MEDICATION DUE TO PENNSYLVANIA LAW.
 - All medications must be dispensed by an instructor or medical personnel only.
 - For urgent situations, students should be taken to the hospital and band director and parents notified immediately.
 - For non-critical situations where you are still concerned, notify the student's parents and let them decide what to do.