Thank you for helping Chair Back Porch Meetings:

There are a few requirements that the group decided up on for it's chairpersons and they are pretty simple as we have found that to be a good guiding principle.

- 1. We ask that a chairperson have at least 6 months of sobriety.
- 2. It is highly recommended that they have a sponsor and are actively working the steps no matter how much sobriety they have.
- 3. We ask that you follow our format and read the announcements. Our style is much like our style in Colorado generally which is pretty laid back and relaxed.
- 4. We ask that you are kind to all, and our chairpersons do not comment on another person's sharing and cross talk is highly discouraged.
- 5. We ask that you consider your topic carefully and that it be from AA approved literature with an emphasis being on the "Big Book" as it is the most easily accessible of all our literature and is part of the core of the "program".
- 6. We ask that you follow the traditions.
- 7. We ask that you call on members to share and that you observe those who have a "hand raised" be recognized to share.
- 8. If a share goes longer than 5 minutes please ask that person to wrap it up, if they continue longer than an additional 1 minute you may let them know that you will need to move on to other persons but please use discretion and kindness. Patience and Tolerance is our code. We don't technically have a time limit but we need to be respectful of others time as well (if it is a 8 person meeting and someone shares for 8 minutes it is not the same as that same length of sharing in a large 60 person meeting....)
- 9. Adult language is tolerated but racist, disrespectful, or hateful language is not.
- 10. If an individual is disruptive, (not muting, playing music, yelling obscenities, etc) the chairperson or co chair person should first identify the person and mute them while removing the ability to unmute themselves, if it is just mildly disruptive or may be accidental then send them a private message but if they are abusive or disruptive or disrespectful then remove them from the room and enable the waiting room.
- 11. You should try to have a co host. If a person identifies themselves to you as the co host then assign them the co host (make them a cohost in participants) and ask for their help in monitoring the room, taking over if internet fails or freezes.

We hope this guidance helps.

God Bless and keep you.

Steering Committee Back Porch Meetings

Loveland Colorado.