

HIGH SCHOOL (9-12) NEW STUDENT ENROLLMENT

Important Information:

Please bring all documentation needed, along with the completed registration packet to your appointment.

We want to make the enrollment process as efficient as possible, so please read and complete the following procedures.

1. Proof of Residency*:

Parent/Guardian must present two (2) accepted documents to prove residence; please see the letter entitled, "**2020-2021 School Year – Establishing Proof of Residency**" that is included in this registration packet.

2. Please bring the following items:

- Most recent report card
- Final report card or promotion certificate (Incoming 9th grade)
- Unofficial transcript (10th-12th grade)
- Student's Immunization/Shot records (Incl. Tdap shot)
- Student's Birth Certificate (District Requirement)
- Student's current I.E.P. for Special Education classes (If applies)
- ELPAC Test Scores or EL Placement (If applies)
- Parent/Guardian Photo ID
- Foster/Group Home Placement Paperwork (If applies)

After enrollment, all McKinney Vento/Foster/Group Home Placement Students will be contacted by Mr. Sewell, CWA Manager – McKinney Vento/Foster Youth Liaison.

*Proof of Residency: The legal residence of the student is with the parent of legal guardian/foster parent appointed by the court. Documents must be original and must show the parent/legal guardian's name and address. All documents must have a date within the past 30 days.

If a parent/legal guardian cannot provide the normal proof of residency and resides with another individual or family in the property that is in the name of the other party, they shall be required to file an Affidavit of Residency and must provide proof of residence.