



First Congregational
United Church of Christ

Description of Various Workers' Tasks:

Help with picking up donations: Help pick up donations as requested by donors and bring to church. Bring a truck or van if you have one, but if not we also need helpers to load and unload.

Set Up: Set up tables in Fellowship Hall and/or move boxes of donations from 1101 building next door.

Receive/sort Donations: Meet cars dropping off donations, help empty the car and bring donations to Fellowship Hall, Chapel, or 1101 building. **Or** unpack and place items where they belong on tables/shelves.

Sorting/Pricing Donations: Sort, clean, arrange, or price donations.

Cashier: Tally purchases with a calculator and collect money.

Bagger: Bag purchases and help the cashiers – perhaps read off prices.

Floater: “Crowd control”, be visible to answer questions, watch for anyone changing price tags or other mischievous activities, and straighten merchandise as needed.

Door Watcher: Sit by one of the exits to prevent people from leaving from anywhere except designated exits.

Take Down/Clean Up: After the sale, pack leftovers into boxes and/or move items to 1101 building, take down tables and shelves or sweep up.