



Sandwich Croquet Club

P.O. Box 284, East Sandwich, MA 02537-0284

www.sandwichcroquet.com

sandwichcroquet@gmail.com



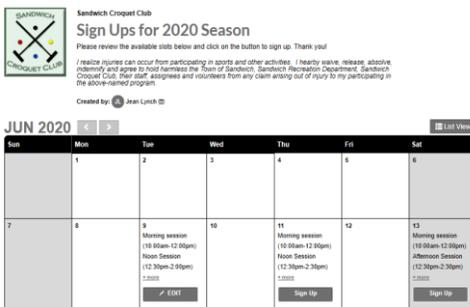
Sign Up Instructions

How to register for an event

1. You will receive an invitation email from Sandwich Croquet Club to sign up for play.
2. Within the email, there will be a button that says **Sign Up**. Click on the button and you will be directed to the online sign-up sheet



3. You will see a calendar view of dates, times and available slots.



4. Once you have chosen your date, click on the sign up button. You will get a pop up of that day with all available sessions. Choose your session and click on the white box within the **sign up box**. When you see the checkmark, go to the bottom of the screen and click on **Submit and Sign Up**



5. You will now be on the **Sign Me Up Screen**, review that you have signed up for the session you want then click on button **Sign Up Now**

Sign Me Up

Sign me up for:

Available Slot	Date (mm/dd/yyyy - EDT)	My Comment	Quantity
Morning session	Thu, 06/11/2020 10:00am - 12:00pm		1

Sign up as: Jean Lynch (jlynch8488@gmail.com) - This isn't me
 Display an alternate name on the sign up (like a child or spouse)

By signing up, you agree to the SignUpService [Terms of Service](#) and [Privacy Policy](#).

Sign Up Now

6. The screen will have the message- **Thank you, Jean**. Again, you will see what session(s) you have signed up for.

Thank you, Jean!

You're all signed up for **Sign Ups for 2020 Season**.

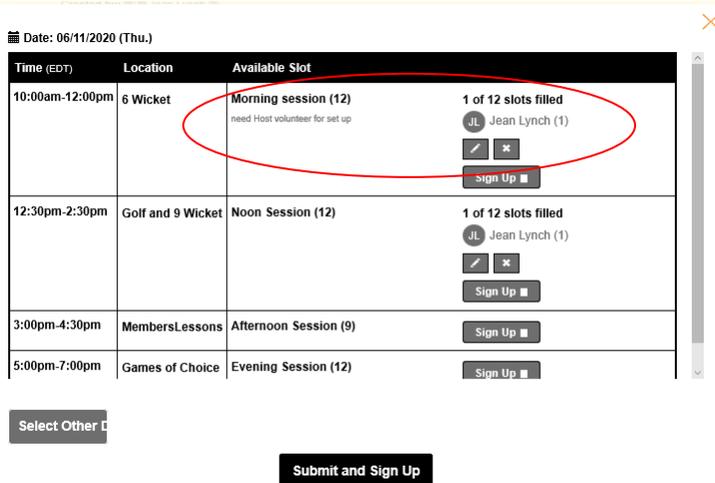
A confirmation email with an attached iCalendar has been sent to you.

✓ Morning session
Thu, 06/11/2020 10:00am - 12:00pm EDT
Location: 6 Wicket

Back to Sign Up

[Add to Calendar](#) [Edit My Sign Up](#) [Contact Jean Lynch](#)

7. Click on **Back to sign Up**. You will now be able to see your name on the calendar, and how many slots remain open.



8. Click on **Submit and Sign Up**. You are done!

9. You will receive a confirmation email with the ability to place on your calendar.
10. 24 hours before your confirmed session you will receive an email reminder .

