

VOLUNTEER OPPORTUNITIES—OVERVIEW—*Details to be determined.*



Unloading (semi-trucks) and sorting flowers:

This starts at about 8:00-8:30 am. Unloading Day is usually on the Tuesday of Plant Sale week, so in 2022 it should be on **Tuesday, May 3** (final date to be determined based on flower grower delivery schedule—should know in March). Our volunteers take flowers off the racks (racks are taken off the trucks by a forklift and set at the edge of the grass). Plant types (varieties) are placed alphabetically by SHADE, SUN, and PARTIAL SHADE/SUN and SPECIALTY FLOWERS. Volunteers take a flat or two of plants off the rack and set them down behind the appropriate flower type and color (on the signs). It takes about 3-5 hours to get the unloading and sorting done. Work is done all outdoors—rain or shine. It can get cold and sometimes wet, so dress for the weather! Bring gloves!



DELIVERY: May 3—5, Shortly after plants are sorted, we begin delivery. We load up larger, corporate orders first (usually into trucks, vans, trailers). Because these are large orders we usually have long-time volunteers for this who are used to driving trucks with trailers. Then, on May 4-6 we do home and smaller office deliveries. We need drivers and helpers in each car. Usually, one driver, one "co-pilot". You provide your own cars (best to have a van or SUV) and gas. You pull into the designated delivery stalls and other volunteers and staff will come to "load up" your car with 3-5 deliveries. They try to keep you roughly in the same area (like they won't be sending you back and forth across the river). You will need a cell phone, car, note pad, plastic for the inside of your car, and gloves.



LOADING ORDERS: May 3—5, this job is what it sounds like. When a delivery car pulls up, you pull an order sheet, go out and find the plants on the order sheet, bring them to the driver, load in their car and give them a copy of their sheet (contains name, address, phone and what they ordered). About 3-5 orders can fit in a car. Best to have a van or SUV with a back that folds down.



RETAIL: May 6—9, People come to the Northwest Bank Plant Sale site and shop for flowers. Volunteers who work RETAIL will do things like help customers find the plants they need, help them carry plants, work at check-out, water plants, help spruce plants up (dead-head) and other assigned duties.