

**Camano Stanwood Pickleball Association**  
**Standing Rules**

Updated January 2, 2022



**Association Events and Activities**

1. Events and activities organized by CSPA – including but not limited to tournaments, clinics, scheduled open play, and member meetings – shall be listed on the association website and visible to all members.
2. The CSPA membership roster, its associated contact information, and association-managed communication tools may be used to contact members regarding association events and activities and other association business.
3. The roster may also be used to occasionally make members aware of other pickleball-related events and activities not affiliated with the association but open to the public, even if participation may be limited due to capacity or other USAPA-recognized classifications such as rating or age.
4. Any other use of the roster or association-managed contact information and tools is subject to prior approval by the board of directors. This does not preclude a member from contacting other members with whom they have an existing social relationship regarding other matters, including private invitations to play in non-association events and activities.
5. Association members, including its directors, may participate in other public or private pickleball groups. Individual participation in these groups, including participation with organizational or leadership roles, does not create a relationship between CSPA and these other groups or their activities.

**E-Mail Meetings**

1. The chair shall call an email meeting to order by sending an email to all board members at their preferred email address, indicating that an email meeting is being called to order, and including the agenda items to be considered during the meeting.
2. Members shall participate in the meeting in a single email thread, using Reply-All to respond to the most recent message in the thread.
3. All members responding to the meeting email thread will be considered “present” at the meeting for the purposes of establishing a quorum.
4. Only one topic may be considered at a time. Votes on one matter must be concluded before taking a vote on another matter.
5. When putting a question to a vote, the chair shall state clearly the matter that is being decided and instruct participants to reply-all with their response. Members wishing to abstain from a vote should respond with “present” or “abstain” to indicate that they received and had time to respond to the question.

6. The chair may establish a deadline for responses, but must allow at least 24 hours for members to vote on a question. If all members have responded, the chair may close the vote without waiting until the established deadline.
7. At the conclusion of a vote, the chair shall announce the tally of votes in favor and against and the result of the vote.
8. The chair shall adjourn the meeting by sending a final email on the email meeting thread stating that the meeting is adjourned.
9. The times at which the meeting is called to order and adjourned shall be noted in the minutes in Pacific Time, based on the time that corresponding emails were sent.