

Vaccinee Assistant

Non-Medical

DUTIES: Assist Vaccinator

ARRIVAL

- ☐ Sign in
- ☐ Report to site leader for briefing and Just-In-Time training

DUTIES

- ☐ Greeting patients in the vaccine lanes. Reconfirming patient identity (i.e., ID)
- ☐ Pulling up patient profile in system for documentation. Document administration of vaccine
- ☐ Getting supplies ready needed for vaccination. Document receipt of vaccine on patient's vaccine card

DEPARTURE

- ☐ Report departure to site leader
- ☐ Sign out