



Role of the Camp Commissioner



BOY SCOUTS OF AMERICA®

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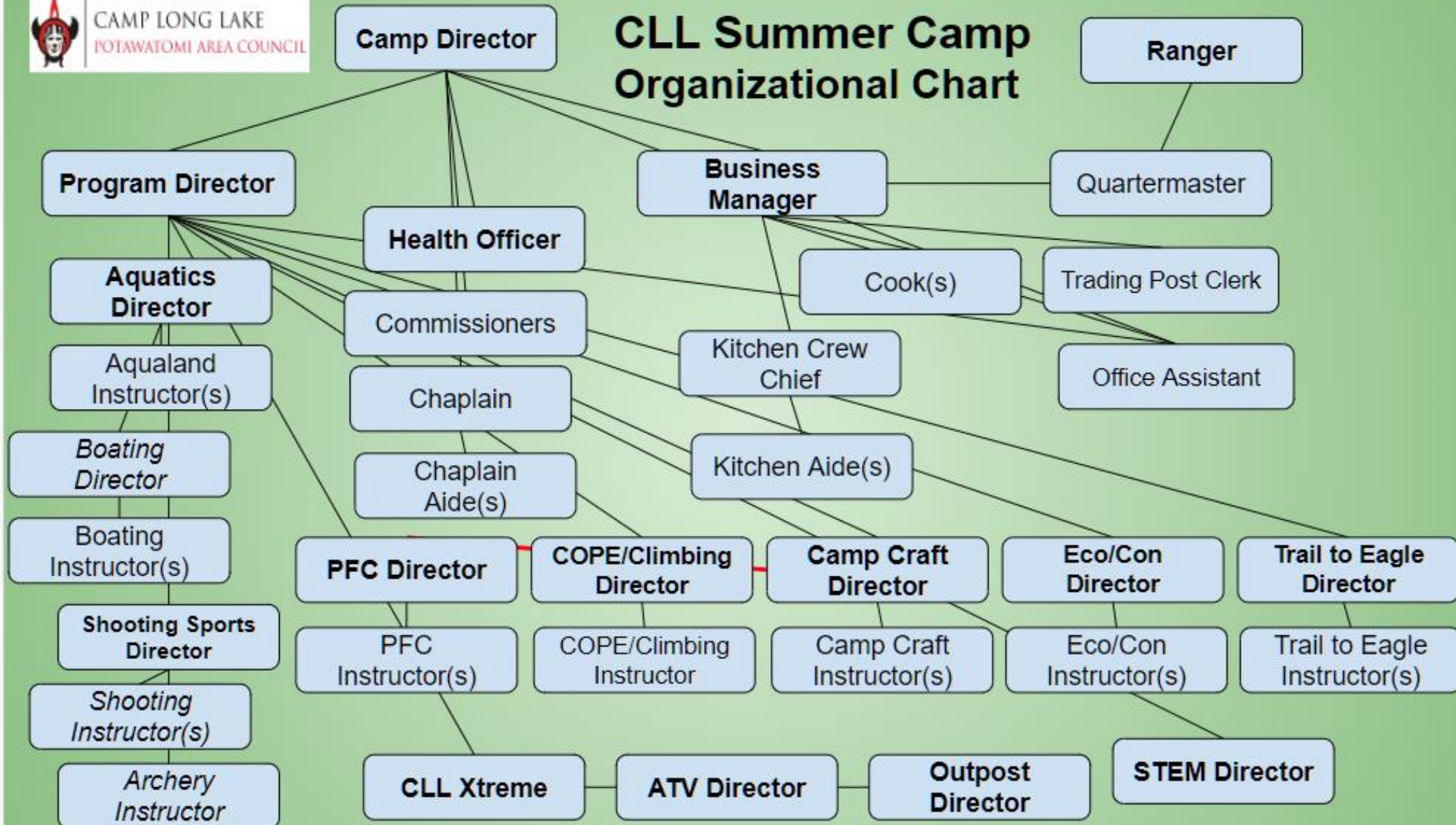
Learning Objectives

- “ Describe the typical Camp Staff and their duties
- “ Understand the duties of the Camp Commissioner
- “ Identify how the Camp Commissioner interfaces with Units and Camp Staff
- “ Campsite assessments
- “ Training Requirements and where to find them

Objectives



CLL Summer Camp Organizational Chart



Camp Director Responsibilities

- “ Administration
- “ Program
- “ Facilities and maintenance
- “ Personnel
- “ Education



Program Director Responsibilities

- “ Serves as the program manager.
- “ Is responsible to keep the camp director informed and involved regarding the program operation of the camp.
- “ Serves as a role model to the rest of the staff.
- “ Supervises and evaluates the performance of the program staff.
- “ Is responsible to maintain the standards of the BSA.
- “ Has fiscal responsibilities.
- “ Serves as an ambassador of goodwill at camp.



Camp Commissioner Duties

- “ Work closely with assigned campsites to see that Scouts and leaders are having a positive camp experience.
- “ Provide help in solving unit problems.
- “ Interpret camp policies as needed.
- “ See that units have well-rounded programs.
- “ Build spirit and enthusiasm in units.
- “ Should work with no more than four campsites.



Camp Security

”

- a. **Be visible. Manage by walking around!**
- b. Parking Lots: Periodically monitor all parking lots for proper ID (as required) in windows. Notify unit leaders of unauthorized parking.
- c. Monitor swimming area and showers, CAMP OFFICE, trading post and dining hall.
- d. Check to see that all adults are wearing wrist bands (as applicable).
- e. Let the Camp Director know about any unusual activity or emergency.
- f. Immediately notify the Camp Director of any Youth Protection issue as well as make notifications required by State Law and Council Policy.



Camp Commissioner Mission

- “ Help Scout units obtain the maximum benefit from their summer/resident camp experience
- “ Maintain regular contact with unit leaders
- “ Counsel leaders on where to find assistance
- “ Suggest ways to fulfill program needs.
- “ Assess assigned unit’s campsite daily using assessment form



Campsite assessment Form

Review on M - Th (Comm./SPL) F (SM /SPL)
2022 Daily Commissioners Campsite Visitation Form
Camp Long Lake, Potawatomi Area Council

Campsite: _____ Unit # _____ Scoutmaster _____ SPL _____
#of Scouts _____ #of Full Time Adults _____ Week # _____ Council/Dist. _____

	M	T	W	T	F
1 Gateway.					
2 Dining Fly Area clean.					
3 All ropes more then 6-8" from structure must have a rope safe device on them.					
4 Ax yard clean and safe.					
5 Safety Fire Buckets (1-55-gal, 1-5 gal).					
6 Rake and Shovel.					
7 Fire Bucket 55-gal. bucket must be ¾ full or better of water and have a bag over top.					
Latrine cleaned daily if on site. Toilet lid must be closed.	XXX	XXX	XXX	XXX	XXX
8 No litter on ground.					
9 Noon watch or devotionals on site. (At least 50% of troop attended)					
10 Ashes broad cast behind campsites and must be raked out to ensure all ashes are out.					
11 Trash and recyclables in proper container.					
12 "No Flame in Tent" signs properly posted.					
Bulletin Board:	XXX	XXX	XXX	XXX	XXX
13 Fire guard chart (filled out for the week). MUST BE POSTED SUNDAY NIGHT					
14 Site map (Highlighted for SPL and SM tents).					
15 First Aid Kit Location Marked on site map and in that location.					
16 Troop duty roster.					
17 CLL Map.					
18 CLL Long Lake Waters.					
19 Emergency Procedures.					
Unit Scout Leadership:	XXX	XXX	XXX	XXX	XXX
20 Scout spirit; ask adults about youth's scout spirit.					
21 Adults are NOT doing scout work.					
22 Scout spirit; ask SPL about adult's scout spirit.					
23 Youth run Troop.					
24 All Motorized vehicles removed from campsite.					
25 Evening program. (Camp wide or troop run)					
26 Flags.					

Campsite improvements /gadgets daily
(Other than the gateway)
2 Bonus points per day can be earned in this area for a weekly total of 10 points.

Service to camp, daily
2 Bonus points per day can be earned in this area for a weekly total of 10 points.

Monday _____
Tuesday _____
Wednesday _____
Thursday _____
Friday _____

Monday _____
Tuesday _____
Wednesday _____
Thursday _____
Friday _____

Additional 5 points can be earned for each Patrol that enters and completes the Baden-Powell Honor

Revised 05042022



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All areas on this side are scored 0 – 5 except as indicated below.

How to Score

Gateway:

0 None
1 Plan/Idea
2 Started
3-5 Improvements

Flags:

0 None
2 U.S. Flag only
5 U.S. Flag & Unit Flag displayed correctly

Fireguard chart: Make sure Troop Fire Warden is documented and that Unit fireguards are documented in rotation (not same person).

Visitation Form posted on the inside of the bulletin board

Dining Fly Area (0-5)

Tables and area clear of personal/unit equipment and gear. No debris. Tables clean. Propane tanks secured. Lanterns secured.

First Aid kit clearly marked and visible.

Special area for gear location is OK.

Ax Yard (0-5)

Roped off with entrance/exit.

Tools properly stored.

Free and clear of debris.

If in use, EYE PROTECTION required.

Camp fire (0-5)

Fire pit clear of debris.

Fire ring clear of debris.

Tools properly stored.

Scores increase/decrease throughout the week based on improvements or regressions.

This form MUST be turned in to the Commissioners by noon on Friday.

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Baden-Powell Honor Patrol Award



CAMP LONG LAKE
POTAWATOMI AREA COUNCIL

Patrol Name: _____

Troop #: _____

Baden-Powell Honor Patrol Award

Now is your chance to earn the **Baden-Powell Honor Patrol Award**. Lord Baden-Powell, founder of Boy Scouts, always said "The patrol method wasn't the best way to get things done; it was the **ONLY** way to get things done."

Once you have completed the following tasks, return this sheet to the Camp Commissioner by noon on Friday.

Have each task initialed off by the respective SM or Staff Counselor with the exception of #2 which must be signed off by the Camp Commissioner.

- _____ 1. Have and carry your patrol flag for one whole day.
- _____ 2. Have and use a patrol cheer or a song and present to the Commissioners for approval.
- _____ 3. Have and post in your site a patrol duty roster (Different then the troop duty roster) including: Latrine cleaning duty if one is one your site, waiter duty, fireguard, water duty, firewood duty, etc.
- _____ 4. As a patrol, conduct at least two patrol activities in camp, such as a patrol hike, campfire, or cookout.
- _____ 5. As a patrol, participate in at least two camp activities, such as the nature hike, star hike, or any other evening program.
- _____ 6. As a patrol do a service project for camp, such as a camp improvement or conservation project, this project must be approved in advance by your Scoutmaster, Eco/Con Director, or a Commissioner.
- _____ 7. Participate as a patrol in a campfire at your troop site, possibly with another troop. Check with your Scoutmaster for final approval.

HAVE FUN AND GOOD LUCK!!

PLEASE RETURN BY NOON ON FRIDAY!



BOY SCOUTS OF AMERICA®

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www.pacbsa.org

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Camp Long Lake
N4350 Boy Scout Road
St. Cloud, WI 53079

Prepared. For Life.™

Changing Role

- “ No longer a skills instructor
- “ Is a troubleshooter/helper
- “ Assists units in planning program activities
- “ Aids in securing resources a unit might need
- “ Interacts with staff members on problems
- “ Eyes and ears of the camp



Helping Units

- ” Help plan unit campfires.
- ” Provide training for leaders.
- ” Help sign in units.
- ” Fill in as temporary unit leader, if necessary.
- ” Assist in inter unit activities.
- ” Coordinate camp-wide games.
- ” Promote attendance at camp next year.
- ” Promote high adventure.



Helping Units - Troop

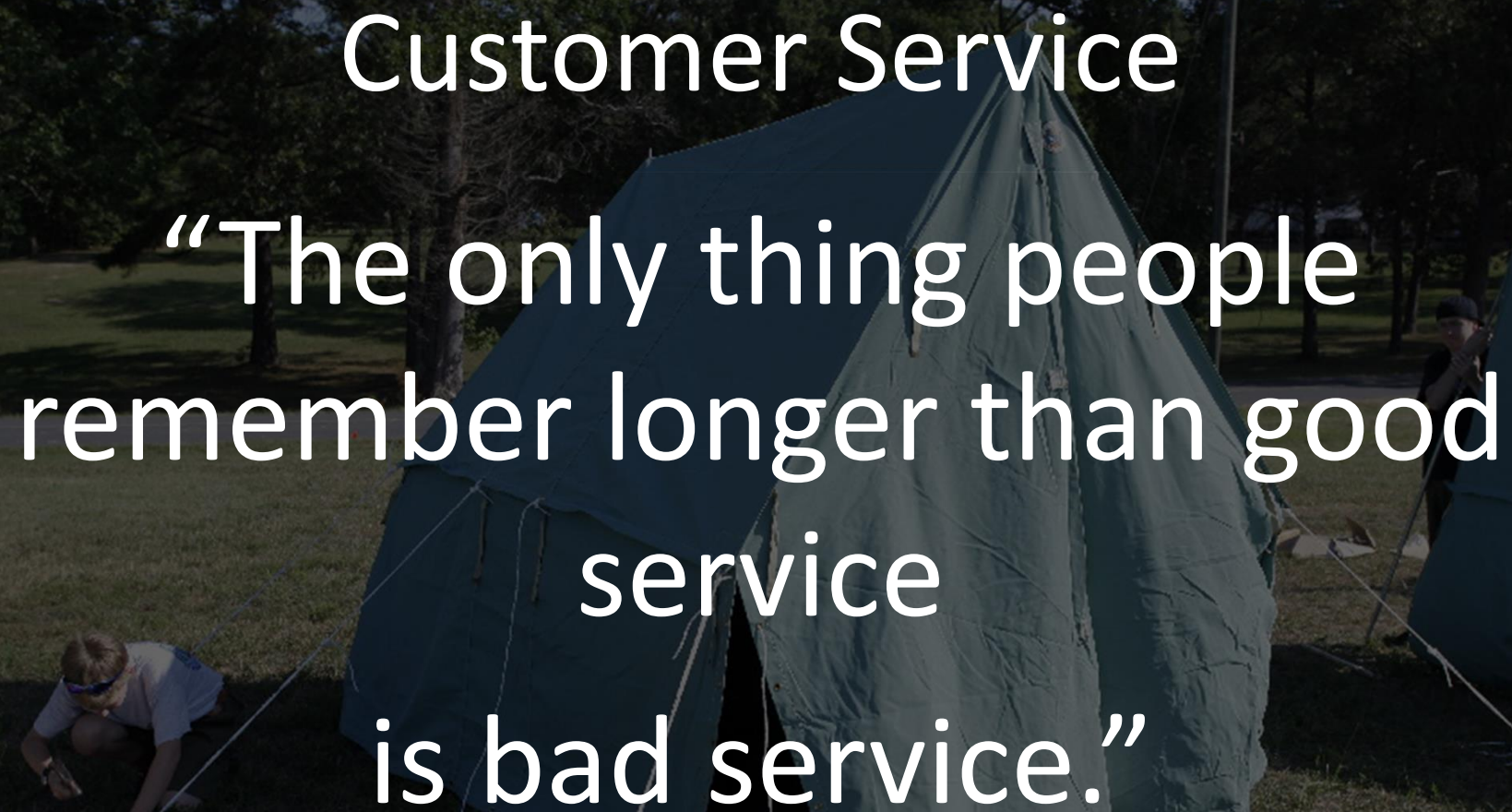
- “ Plan the program—Place all Scouts in first-year camper program.
- “ Make sure Scouts understand the camp tour.
- “ Work with Scoutmaster to login into my.Scouting and complete the Boy Scout Fast Start Orientation.
- “ Be with Scouts for at least two days to see that they fit into camp routine.
- “ Make sure leader who will be there all week is tuned into procedures.
- “ Alert chaplain of high potential for home sickness.



Helping Units - Pack

- “ Inform the Cubmaster of any supplemental activities available at camp .
- “ Work with the Cubmaster on games for the boys. Work with Camp Staff in acquiring equipment to use for games.
- “ Work with the Cubmaster in identifying rank required activities that the boys can do in camp.
- “ Help plan a hiking event.





Customer Service

“The only thing people remember longer than good service is bad service.”



Barriers

- “ Poor communication skills
- “ Lack of information
- “ Fatigue
- “ Personality conflict
- “ Inaccurate perceptions



Communication

- “ Is Key
- “ Accurate and Timely
- “ Avoid “Troop Should Have Known”



Unit Issues

- ” Homesickness
- ” Unit Plans
 - . Programs/Activities
 - . Service Projects
- ” Bullying
- ” YPT



Dealing with Irrate Individuals

- “ Listen with full attention.
- “ Maintain eye contact.
- “ Eliminate distractions.
- “ Use positive language.
- “ Keep your emotions in check.
- “ Try to connect in some way.
- “ Treat the individual with respect—
no matter how you are being treated.
- “ Ask short, guiding sentences.
- “ Agree with something he or she says.
- “ Have him or her make small decisions.



Decision Making Steps



Decision Making Steps - Thirst



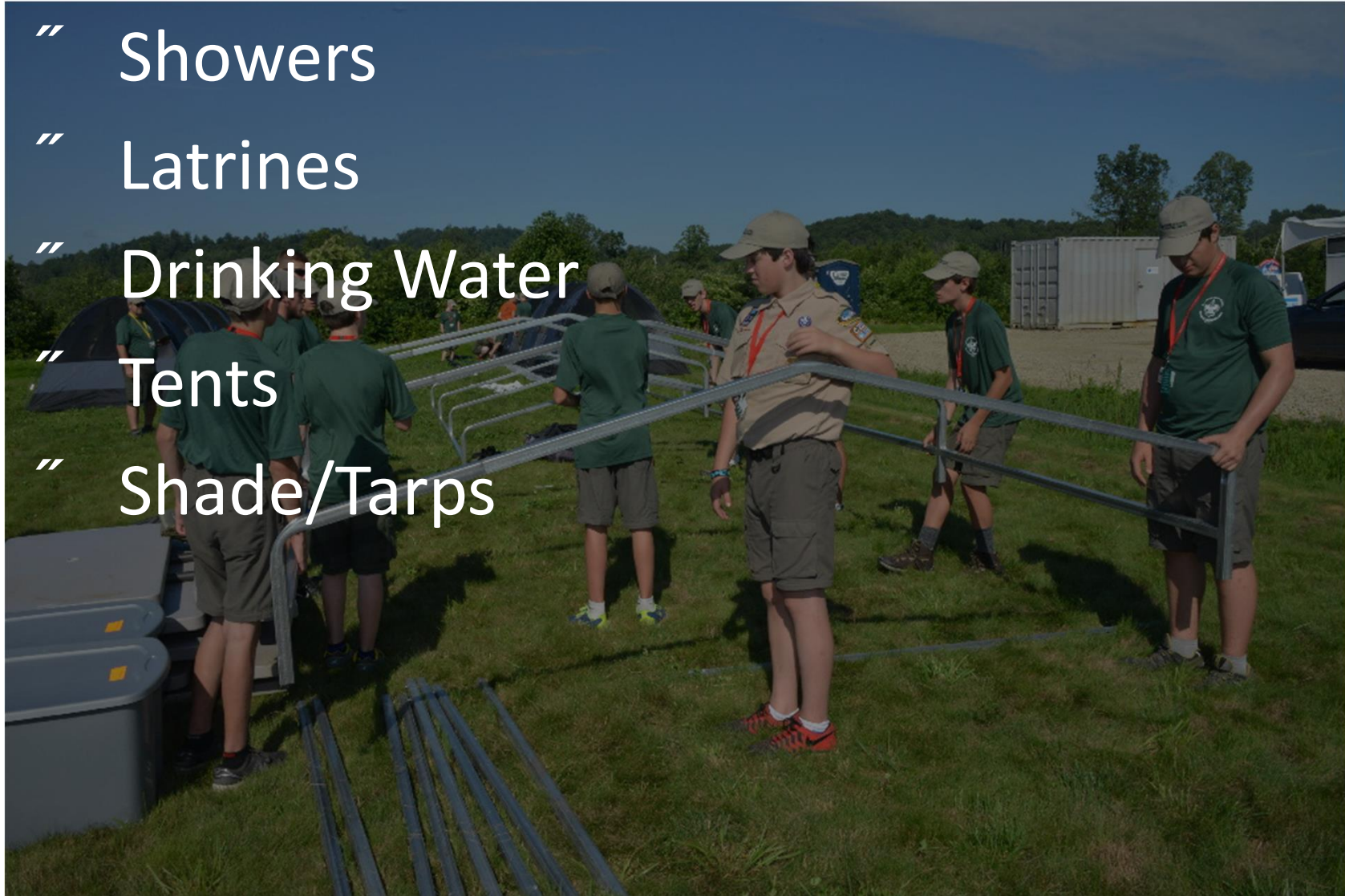
assessment Ideas/Purpose

- “ Mentor youth leadership in the assessment process.
- “ Carry out the assessment with a youth leader.
- “ Involve adult leaders in the process.
- “ Use the visitation to focus on how to help the unit grow in their camping and leadership abilities.



Campsite Facilities

- “ Showers
- “ Latrines
- “ Drinking Water
- “ Tents
- “ Shade/Tarps



Cooking

- “ Fire Safety
- “ Sanitation
- “ Food Preparation
- “ Trash Refuse



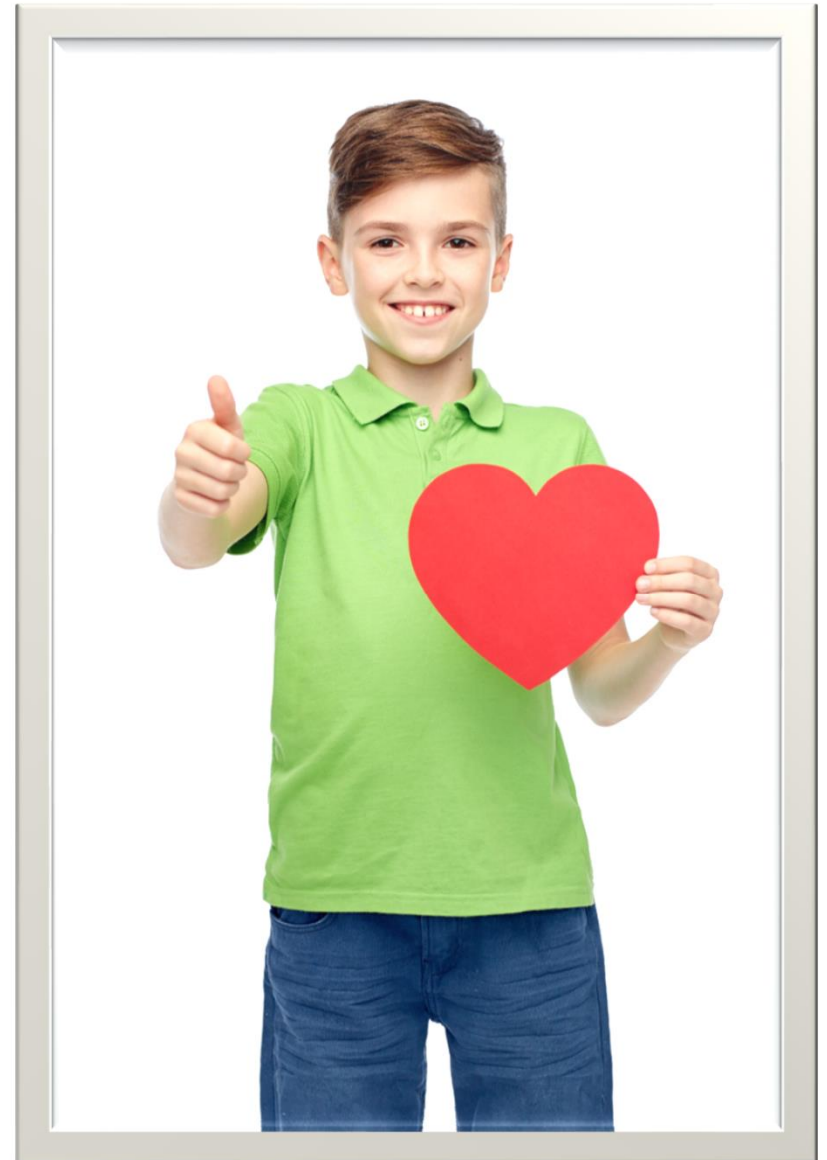
Shelter Safety

- “ Spacing
- “ Trip Hazards
- “ Widow Makers



Personal Health

- “ Sleep
- “ Over fatigue
- “ Eating Right
- “ Clothing and Bedding
- “ Showers
- “ Appropriate Footwear



Links to other documents and Training

“ Summer Camp Staff - Be There! (pacbsa.org)

<http://www.pacbsa.org/boy-scouts/summer-camp-staff-be-there/68812>

“ Staff Handbook

https://docs.google.com/document/d/1LPgkF45JHXwVwTdrKlpSwU6ZegnMOXOATt_QQEFkHTY/edit

“ Basic Commissioner, YPT, Weather Hazards, and Preventing Youth on Youth Abuse

<http://my.scouting.org>

“ Instructions For Seasonal Camp Staff Unlawful Harassment Prevention Training

<https://docs.google.com/document/d/1I9RhEbisjZlu8rFDk69EzL8rVDlCkZqaTc6AF5-efZk/edit>

www.skillsoftcompliance.com/academy/default.aspx?orgid=551502



Summary

“Discussion?”

“Questions?”

SUMMARY

