

On-Site Meal Service Guidelines for Volunteers

Premier Circle will be able to host a modified, on-site meal service for guests! After much consideration and feedback, we will be modifying our current meal service guidelines to reflect ongoing CDC COVID-19 safety practices and allowing for volunteers to serve at Premier Circle. Premier Circle shelter prioritizes homeless individuals diagnosed with underlying health conditions which may put them at greater risk of contracting COVID-19. We continue to put the health and safety of our guests first and will require that on-site volunteers are fully vaccinated, wear a face covering over nose and mouth, and maintain a social distance of six feet.

Please review the following guidelines for service and contact Becky at becky@pacemshelter.org if you have any questions!

- Meal service should begin around 5:30pm and last for around 45 minutes
- 2-3 volunteers should plan to arrive around 5pm to set up for meal service in Room 102.
- One 8' table will be provided immediately outside the door of room 102 for service.
- Guests will be asked to practice safe social-distancing and to return to their room or an outdoor seating area to consume their meal.
- Volunteers should plan to plate and cover leftovers for guests unable to attend the service. Leftover meals can be left in the lobby for guests to pick-up at their convenience.

Meal service considerations and prep:

- Our guests are used to keeping their own hours and do not pick-up their meals at the same time.
- Providing beverages is optional. If you do choose to provide beverages, please bring individual servings such as bottled water or cans of soda.
- Dessert is optional.
- Please individually package sides, desserts, snacks, etc. whenever possible. This reduces the risk of contamination and exposure.
- We do not require the use of clamshells for on-site meal service, however we do ask that you provide single-use plates and napkins. We have utensils and many guests have their own reusable utensils.
- If you'd like to really cut into the amount of waste associated with meal service at Premier Circle, consider donating mess kits for guests to re-use: [Mess Kit from PACEM Amazon Wishlist](#)

As always, thank you for your consideration and support. We know this is a difficult task and truly appreciate your partnership. Again, if you and your group would like to provide a meal but need a little help sourcing menu items, please reach out to me! Loaves & Fishes has generously offered their support by providing access to their warehouse for anyone preparing meals for Premier Circle.

Please feel free to contact Becky Ingram-Walrod at becky@pacemshelter.org if you have questions, would like to sign-up, or have scheduling issues.

Thank you and God bless!