**YMCA of Metro Atlanta**

 **Volunteer Plan: COVID-19 Emergency Hunger Relief Programs**

The YMCA of Metro Atlanta is committed to the safety of our staff, volunteers, and members. We are closely monitoring announcements from the Centers for Disease Control and Prevention to ensure that we are following their recommended guidelines. We have created safety protocols to protect our staff and volunteers while we work together to provide critical services to our community. Please review the following precautions the YMCA has put in place and to which we ask all of our staff and volunteers to adhere.

Before your volunteer shift:

We do not recommend that you participate in this effort if you:

1) are an older adult
2) are an adult of any age with chronic medical conditions
3) are experiencing respiratory illness symptoms (e.g., fever, cough, shortness of breath),
4) have been in close contact with a person known to have COVID-19
5) have recently traveled from an area with widespread or ongoing community spread of COVID-19.

Onsite Protocol:

* Following the same guidelines for our staff and members, we require that all volunteers submit to a temperature check upon arrival. Any staff or volunteer with a temperature higher than 100.4 will be asked to return home.
* All staff & volunteers are asked to wear a mask or face covering while volunteering. Please bring your own mask from home. If you need a one-time use mask, please notify the YMCA on-site staff lead.
* All staff & volunteers must wear gloves during their shift. The YMCA will provide disposable gloves to all staff and volunteers.
* All staff & volunteers must wash hands before beginning Hunger Relief duties. After washing hands, glove up and change gloves after shifting tasks or taking breaks, touching your phone, etc.
* Social Distancing
	+ The YMCA has set up food bag packing to take place outside at most locations so as to minimize everyone’s exposure and so that it is possible to maintain 6 feet of distance at all times during the hunger relief shift. (In the event of rain, operations may be moved inside the YMCA building.)
	+ At the food packing locations, packing assembly lines are set up in such a way that social distance is maintained.
	+ The YMCA has social distancing reminders and signs placed throughout the packing area and an on-site YMCA staff lead is assigned to be the “social distancing manager” and he or she will ensure everyone is staying 6 feet apart and not congregating.