



*Neighborhood House is a multi-cultural, multi-lingual center, open to all, and committed to the success of refugees and new immigrants. Providing services in the settlement house tradition since 1897 in Saint Paul, Minnesota, Neighborhood House is a first-stop agency offering essential programs that help people put down roots in their new home, learn important life skills, strengthen their families, and contribute to building a diverse and thriving community. Neighborhood House is privileged to work with people from more than fifty ethnic populations as they build and sustain productive new lives.*

## **Fresh Produce Pickup Volunteers – Traffic Control**

**Volunteer Time Slot:** 11:30 AM – 3:00 PM

### **What do traffic control volunteers do?**

- **Parking Traffic:** Help guide cars to car waiting area and explain traffic rules to participants driving to the distribution.
- **Distribution Traffic:** Guide cars to distribution area and ensure cars understand how to exit the distribution area; help pace the cars entering the distribution area to ensure a smooth distribution of produce.
- **Pedestrian Traffic:** help monitor the traffic of the walk-up distribution lines and/or direct people through the walk-up distribution. Also help ensure participants are socially distant (6 feet apart) at all times.

### **What should volunteers expect?**

- **This volunteer opportunity will be outdoors to decrease risk of COVID-19 transmission.**
- Read all the orientation materials describing your roles and responsibilities as a traffic control volunteer.
- This is a physically demanding volunteer opportunity. Please be prepared to be on your feet.

### **Should volunteers bring or wear anything special?**

- **Please bring your own mask if you can.** We will provide disposable food service gloves and hand sanitizer.
- Please dress appropriately for the weather and wear comfortable closed-toed shoes.
- Please keep purses and valuables at home or locked in your car.
- A friendly smile and positive attitude are understood in any language so bring both! 😊

### **What if I need to cancel my volunteer shift?**

- No problem! We ask that you cancel your shift **at least 2 weeks in advance** of your sign up date. This helps us find other volunteers to fill in for you.



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