

## Protecting Volunteers During Preparation of Breakfast

The following procedures will be in place throughout the coronavirus pandemic. It is critical that each of these guidelines be followed for the safety of all volunteers.

- Volunteers should bring their own head covering (baseball cap, scarfs, or hair nets).
  - FMP will provide baseball caps to anyone who arrives without a head covering.
  - All loaned hats are to be returned to the dirty towel hamper to be washed prior to being worn again.
- Dependent on availability of forehead thermometer, all volunteers will have their temperature taken upon entering the building.
  - A person with a temperature of 99° or above will be sent home.
  - A person with a temperature above 98° will be asked for their normal resting temperature to assess if the reading is in line with their normal temperature.  
**Note: A forehead (temporal) scanner is usually 0.5°F (0.3°C) to 1°F (0.6°C) lower than an oral temperature.**
- All volunteers must wash their hands upon reaching their work destination, for at least 20 seconds with soap and warm water.
  - Kitchen workers should use the kitchen hand washing sink, while gym and entryway workers should use the restroom on the floor in which they are working.
- Hands should be washed frequently throughout the work period.
- No more than 10 people can be in any space at a given time. The three spaces utilized by the breakfast are the kitchen, gym, and downstairs entryway.
- Volunteers shall not touch their face, other exposed skin, or hair.
  - Volunteers shall remind each other of this important safety rule, since it is common to touch skin subconsciously.
  - Hands must be washed, or gloves changed, if skin is touched.
- Everyone is expected to leave at least 6 feet between themselves and all other volunteers.
- Only 2 people can work at a 6' table, and if 2 people are working at that table they must work at the short ends where they are 6' apart.
- Volunteers can only work from 1 side of the kitchen island because the width of the island is less than 6'. Those working on the same side of the island should endeavor to be as far apart as feasible and should not look at each other while talking to avoid breathing in each other's face.
- Gloves are not required while cracking eggs. Gloves are required at all other times when working with food or items that will hold food.