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NEST Community Learning Center Volunteer Application

Please Remit to: NestVolunteer@gmail.com

Full Name: _____ Today's Date: _____

Address: _____

Email Address: _____

Home Phone #: _____ Cell Phone #: _____

Emergency contact name and phone #: _____

Important allergy or medical information: _____

Have you volunteered with NEST CLC in the past? No Yes, how: _____

I would like to help in the following position(s):

- ☐ **General Volunteer** - Clerical projects, purchase food/supplies, RV cleaning & maintenance, does not include contact with children. Provide ID and complete section A below
- ☐ **Homework Helper** - Works with children to support homework and learning, must be at least high school (10th grader). Provide ID, complete sections A & B below. If 18 or older background check required-complete attached form.
- ☐ **Target Tutor** - Be highly competent in a subject, work history with children or college degree. Provide ID, complete sections A, B, & C below, background check required-complete attached form.
- ☐ **ELP (Early Learners Program) Volunteer** - Works with preschool aged children, serving snack, reading stories, encouraging children to complete kindergarten readiness activities. Provide ID, complete section A, background check required-complete form.

If over 18 years old, you must agree to a **background check**. You may send a current copy if you have one through work or fill out the form provided prior to working with any student.

(Note: each background check costs NEST CLC \$30.00. If you can offset that cost by a donation of \$5.00-\$30.00 it is very much appreciated. Checks may be made out to **NEST CLC**, thank you!)

Section A - All positions

What skills do you bring to NEST CLC (i.e.: training, skills, background, experience, etc.)?

What days are you available to work at NEST CLC? (Mark all that apply)

___ Mondays ___ Tuesdays ___ Wednesdays ___ Thursdays

Are you in school? No Yes, what grade are you in? _____

Do you have a degree? No Yes, what is your degree in? _____

If you are 18 years old or older please answer the following questions:

(If under 18, what date do you turn 18:_____)

- Do you have a criminal prosecution pending? No Yes- please tell us about it here:

- I hereby attest that I have never been convicted of or pleaded guilty to crimes against children and that no child has ever been removed from my home. Yes No

Section B - Homework Helper

Homework Helpers commit to at least one 2-hour time slot each month. Volunteers should sign up for their time slot by using the online Sign Up Genius website. Volunteers are asked to give at least 24-hour notice if unable to keep their time slot for the following day by emailing or texting Evangeline. Volunteers must read and sign a code of conduct to work with the students in NEST.

If you have tutored before, please tell us about it here:

Section C – Target Tutor

Target Tutors provide one-on-one academic help with a child who has been identified to be academically behind for his or her age and grade level. The Target Tutor(s) that have been identified as being a good “fit” for the student will be contacted and asked if he/she would partner with the student applicant. A Target Tutor is asked to commit to meet with the student at the NEST CLC location at least twice a week for a minimum of one school semester. Target Tutors will also assist in progress monitoring.

Please indicate the age groups you can tutor:

- ___ Primary Grades: Kindergarten through 2nd grade (5, 6, and 7-year olds)
- ___ Elementary Grades: 3rd & 4th grade (8 and 9-year olds)
- ___ Intermediate Grades: 5th & 6th grade (10 and 11-year olds)
- ___ Middle School Grades: 7th & 8th grade (12 and 13-year olds)
- ___ High School: 9th to 12th grade (14, 15, 16, and 17-year olds)

Please list the subject(s) you can teach. These are subjects you would be expected to teach.

_____	_____	_____
_____	_____	_____



NEST Community Learning Center (CLC) Volunteer Guidelines

Thank you for Volunteering for NEST Community Learning Center - we could not do this without you! The following are rules and guidelines to inform you and keep you safe. Please be on time and sign in on the volunteer clipboard. Due to the mobile nature of our program, each day can look a little different based on the students and volunteers who are there. You may work with different children each time, or even the day you are there. We appreciate your flexibility in "going with the flow"!

*NEST CLC Volunteers are expected to treat persons of all races, religions, and cultures or any disabilities with respect and consideration.

*NEST CLC Volunteers are to refrain from the use of language, physical conduct or behavior that could be misunderstood to be sexually suggestive, harassing, intimidating or offensive to program participants, fellow volunteers and staff. Permissible forms of non-verbal communications with children are as follows:
Hand to shoulder contact, Side by side hugs, Rustling of hair and pats on the head, "High Fives"

*If a child is injured during the program please bring the child to the attention of one of the NEST CLC Staff members. A NEST Staff Member will fill out an Incident Report for all injuries or other incidents.

*NEST CLC Volunteers are not permitted to offer or give ANY homemade food or treats (including gum).

*No NEST CLC Volunteer is permitted to stay and interact with children if they are using, in possession of, or under the influence of alcohol or illegal drugs.

*No NEST CLC Volunteer may leave the site with any child for any reason, nor be out of sight of a NEST CLC volunteer.

*By Ohio law, all NEST CLC Volunteers and Staff are MANDATED REPORTERS require to report any suspected abuse or neglect of a child to the proper authorities. Any Volunteer that does suspect the abuse or neglect of a child must report their suspicions the day of their suspicion.

*No photographs of the children in the program may be taken without permission of their parent(s)/guardian(s). The use of personal cell phone to photograph NEST Community Learning Center activities and its participants is prohibited.

*Volunteers and Staff of all NEST Community Learning Center Programs are expected to maintain confidentiality. *It is not appropriate to talk about who is receiving benefits. NEVER share information with others regardless of an expression of good intentions.*

I have read the above Volunteer Guidelines and agree to abide and follow all NEST Community Learning Center rules and requirements.

Signature

Date

Name (Please Print)



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I understand that you may rely on any or all of the above referenced information in determining whether to extend an offer of employment to me. If you contemplate making an adverse employment-related decision that will affect me based, in whole or in part, upon a Report obtained from SELECTION.COM®, I will receive a copy of the Report and a written summary of my Consumer Rights under the FCRA before you finalize that decision.

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Print Name: _____ Date: _____

Signature: _____

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E-Mail address: _____

** By entering my e-mail address, I authorize SELECTION.COM® to deliver my Report via e-mail.

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