## **Edit Sign Up**

\*If you signed up with an account (using an email and password), log in and click your name and the signups tab and then the **Invited To** tab on your account Sign Ups page. Click the pencil icon to the right of the sign up to edit any details. If you want to delete yourself from a sign up slot, click the **X** under your name, and confirm on the next screen that you want to remove yourself. If you need to sign up for a different date/time, you can go back to the sign up and select a new one.

Si	gnUpGe	nius Fea	atures Pricing N	Nore					c 🐜 c	ι	
											Log Out
C Sign Ups	Sign U	ps									
Groups	F Created	Invited To 🖈	Favorites 📕 Calendar								
A Messages	C Items I Signed Up For			Search	Search Q		0				
ll	Date	Time/Loc	Sign Up		item		Action				
Reports	02/03/2021	4:00 PM - 5:00 PM	GVCC Pickleball Court Signup		Court 5		/ 🕺 🗎				
×	02/03/2021	5:00 PM - 6:00 PM	GVCC Pickleball Court Signup		Court 5		∕ <mark>×</mark> ≣				

Or you can just scroll down to the day you signed up and select the edit button on the day you need to delete.

FEB 2021 < 🔀										
Sun	Mon	Tue	Wed	Thu	Fri	Sat				
	1	2	3	4	5	6				
	Court 1	Court 1	Court 1	Court 1	Court 1	Court 1				
	(12:00pm-1:00pm)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)				
	Court 2	Court 2	Court 2	Court 2	Court 2	Court 2				
	(12:00pm-1:00pm)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)	(8:00am-9:00am)				
	<u>+ more</u>	* more	+ more	+ more	<u>+ more</u>	+ more				
	Sign Up	/ EDIT	/ EDIT	SLOTS FULL	/ EDIT	SLOTS FULL				

\*If you signed up without an account, you can go back to the sign up by following the link that was provided in your original invite or you can go back to the confirmation email that was sent to you after you signed up. When you view the sign up, you'll see a link at the top that states, Already signed up? You can change your sign up. Click that link to follow the steps to edit your sign up slot.

