



City of Charleston South Carolina

Residential Parking Permit Mail-In Form

PERMIT COST: **Homeowner:** \$15.00 per vehicle
 Renter: \$10.00 per vehicle
 The City will only issue a permit for a maximum of 2 vehicles per physical address

TERM: **Homeowner:** valid 1/1/XX through 12/31/XX
 Renter: valid 1/1/XX through 6/30/XX or 7/1/XX to 12/31/XX

DOCUMENTATION

REQUIREMENTS: **Homeowner**

1. Property tax receipt, deed or mortgage document for property
2. Vehicle registration(s)

Renter

1. A valid lease agreement of at least 6 months duration
2. A valid driver's license
3. Only one of the following: 1) valid SC vehicle registration(s) (or proof of payment of Charleston County vehicle registration fee) **or** 2) a valid active student identification card and vehicle registration(s) **or** 3) a valid active military ID card/orders and vehicle registration(s).

Visitor Parking Passes

<u>Homeowner</u>	<u>Renter-by appointment only</u>
Homeowners are entitled to purchase 3 single-day Visitor Permit Booklets. Each booklet contains 30 single-day visitor permits.	Renters are entitled to purchase no more than fourteen (14) one-day Visitor Passes per residential unit during a six (6) month period.
Cost: \$30.00 per booklet	Cost: \$5.00 per day

PLEASE NOTE: All unpaid parking citations must be paid in full, before a new residential parking permit will be issued. You may search for unpaid citations online at <https://charlestonsc.t2hosted.com/Account/Portal>. For any questions regarding the Residential Parking Permit Program, please call 843-724-7375.

Providing false information to obtain a residential parking permit is violation of Sec.19-270 of the City of Charleston Code and violators shall be subject to a \$1097 fine. Further, it shall be unlawful for any person to display an unauthorized parking permit decal. Any person who violates this provision of the City Code shall be subject to a penalty of one hundred dollars (\$100.00).

PHYSICAL ADDRESS for which you are applying: _____

CHECK ONE: _____ HOMEOWNER OR _____ RENTER

NAME: _____

ADDRESS: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NUMBER: _____

EMAIL: _____

Please list all license plates for which permits will be issued: _____

******Permits are non-transferable and valid only for the registered vehicle******

Homeowner

	# of Vehicles	Cost per Vehicle	Total
Residential Permit <i>Limited to 2 permits</i>		\$15.00	
	# of booklets	Cost per Booklet	
Visitor Booklets <i>Limited to 3 booklets</i>		\$30.00	
		Total Homeowner	\$

OR

Renter

	# of Vehicles	Cost per Vehicle	Total
Residential Permit <i>Limited to 2 permits</i>		\$10.00	
		Total Renter	\$

You must pay by check or money order made out to the *City of Charleston*.

Permits and booklets will only be mailed to the property for which the residential permit is being issued and will not be mailed outside of SC.