

Reserving a Lap Swim Lane using SignUpGenius

1. Go to

<https://www.signupgenius.com/go/904054aada72dabf85-lapswim>

Southgate Recreation & Park District
Lap Swim
Please review the available slots below and click on the green "Sign Up" button to sign up. Thank you!
Created by: New Aquatic Center

| Date (mm/dd/yyyy) | Time (EDT) | Available Slot | Calendar View |
|-------------------|-------------------|----------------|----------------------------------|
| 06/22/2020 (Mon.) | 11:00am - 11:50am | Lane 1 | <input type="checkbox"/> Sign Up |
| | | Lane 2 | <input type="checkbox"/> Sign Up |
| | | Lane 3 | <input type="checkbox"/> Sign Up |
| | | Lane 4 | <input type="checkbox"/> Sign Up |
| | | Lane 5 | <input type="checkbox"/> Sign Up |
| | | Lane 6 | <input type="checkbox"/> Sign Up |
| | | Lane 7 | <input type="checkbox"/> Sign Up |
| | | Lane 8 | <input type="checkbox"/> Sign Up |

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Submit and Sign Up

Use Calendar View to see a different view

Reserve a lane by clicking the checkbox

Click here to continue

2. Scroll until you find the day you would like to swim in the left-most column. Then find the timeslot you would like to swim in the middle column. Next, select which lane you would like by clicking the green “Sign Up” box next to the appropriate “Lane” number. Lane 1 is at the diving board. Only members of a household may share a lane. Each member of the household must have their own monthly lap swim pass. Up to two

household members per lane. Only one reservation will need to be made per lane per household.

3. You may also click on “Calendar View” to select the day you would like to swim.
4. Lap Swim pass holders may reserve one lane per timeslot and reserve up to 5 timeslots per week.
5. Once your selections are made, click “Submit and Sign Up” at the bottom of the screen

The screenshot shows the 'Sign Me Up' form on the SignUpGenius website. The form includes a table for selecting a lane and time slot, a 'My Comment' field, and input fields for 'Name' and 'Email'. A red arrow points from the 'My Comment' field to a text box labeled 'Enter number of household members in the comment'. Another red arrow points from the 'Name' field to a text box labeled 'Type your name'. A third red arrow points from the 'Email' field to a text box labeled 'Type your email'. A fourth red arrow points from the 'Sign Up' button to a text box labeled 'Click here to finish'.

| Available Slot | Date (mm/dd/yyyy - EDT) | My Comment | Quantity |
|----------------|-----------------------------------|-----------------------------------|----------|
| Lane 1 | Mon, 06/22/2020 11:00am - 11:50am | I will be bringing 2 family memb. | 1 |

Name: Samuel Kiser

Email: skiser@southgatecandpark.net

Sign Up Cancel

6. Enter your Name and Email. If you are bringing in family members who are also lap swim pass holders, please list them by name in the comment section.

7. While not required, a free account with SignUpGenius is recommended as it will allow you to view and edit your reservations after making them.