

## Health Screening Checklist

Individuals must perform the following health screening before entering a VC Site

1. Ask the following questions before performing a temperature check using the designated forehead thermometer.

- ☐ Do you have a fever/chills or do you feel feverish?
- ☐ Do you have a new cough?
- ☐ Do you have shortness of breath or difficulty breathing?
- ☐ Do you have a sore throat?
- ☐ Do you have body aches?
- ☐ Do you have an abnormal or unusual headache?
- ☐ Do you feel excessively and unusually tired/fatigued?
- ☐ Have you noticed a new loss of taste or smell?
- ☐ Do you have congestion or a runny nose?
- ☐ Have you vomited recently or currently feel nauseous?
- ☐ Do you have diarrhea?
- ☐ Do you have a mask in order to enter the building?
- ☐ Will you maintain 6 ft distancing and wear your mask at all times?

**If an individual responded “yes” to any of the above**

**IF YES**

- I. Do not proceed with a forehead thermometer check. Inform the individual that they need to leave the site and not return for at least 7 days of onset **and** 72 hours after the symptoms disappear.
- II. Please provide symptomatic individuals with the following:
  - An index card for the individual to write their name, contact number, and reason for visit so program staff can contact them for phone, email, or videoconferencing services.
  - A COVID-19 Testing Resource Sheet.

2. Perform a forehead thermometer check.

- If a temperature of over 100F may be caused from overheating due to weather conditions, the individual will be asked to stand in a shaded space for 15 minutes before retesting. The individual must retest under 100F twice in order to be allowed entrance to the building.

3. Ask the individual to sign-in using a clean pen. Ask the individual to put the clean pen in the dirty pen pile after signing-in.

4. Ask the individual to use hand sanitizer after signing-in.

5. Sanitize all the pens after your shift.