

## Sully Station II Community Association

### Phase Two Pool Reopening Plan

The COVID-19 pandemic has presented unprecedented challenges to all Sully Station II Community Association (SSIICA) operations. The SSIICA Board of Trustees and Management have developed this plan to address elements of opening and operating the SSIICA Pool in Phase Two in accordance with the mandates set forth by the Safer at Home: Phase Two Guidelines and with the SSIICA 2020 COVID-19 Pandemic Reopening Guidelines. Except where the Phase Two requirements below supersede those in Policy Resolution No. 11, Use of Common Areas: Swimming Pool Policy, the rules in Policy Resolution will remain in effect.

#### I. SSIICA Requirements for Phase Two Pool Opening

1. Use of the SSIICA pool facility is at the patron's own risk.
2. Guest passes and Non-Resident Memberships, related to the swim team, will not be issued during Phase Two, to make the pool as available for Members as possible.
3. The pool will be open from 12 p.m. to 8 p.m. daily for lap swimming, diving, exercise, and instruction only.
4. The pool cannot be used for recreation or leisure and may be used only for lap swimming, diving or physical activity carried out for health and/or fitness purposes.
5. 90-minute time blocks for pool use will be established during operating hours. Patrons must reserve blocks online. SSIICA may limit the number of time blocks each patron may reserve in a week. (See Pool Use Reservation System below.)
  - SSIICA is unable to anticipate unforeseen pool closures (mechanical or weather related). SSIICA will not be responsible for time lost during a reserved time block if the pool is closed due to unforeseen circumstances.
  - After each 90-minute block, the facility will be evacuated and closed for a 30-minute time block for cleaning and disinfection.
  - **NOTE:** 90-minute and 30-minute time blocks will allow for 4 blocks of swim and 4 blocks of cleaning daily on the assumption that our operating hours will be 12 p.m. to 8 p.m.
6. The Association will hire a Pool Monitor. The Pool Monitor will ensure the Phase Two requirements are adhered to and will have authority to direct individuals to leave the pool if rules are not complied with. (NVPools will monitor their employees and provide normal lifeguard duties.) The Pool Monitor will:
  - Act as a check point at the pool enclosure entrance to screen patrons for COVID-19 symptoms prior to admission to the facility.
  - Monitor pool, pool deck and pool bathhouse activity to ensure all patrons are adhering to the Phase Two requirements and posted signage.
  - Ensure that at all patrons exit the facility at the end of each 90-minute reserved time block.
  - Use their discretion to enforce the rules to maintain a safe and healthy environment in accordance with the Phase Two requirements and restrictions.
  - Direct a patron to leave the facility for infractions of the rules or when safety is threatened. Coordinate with the Pool Manager on duty to follow the same procedure if the patron refuses to comply.

7. All patrons are required to check in when entering and leaving the facility so staff can accurately track the number of patrons inside the pool enclosure. Pool passes will not be taken by the lifeguards at check-in, but patrons will be checked into Pool Management System to ensure 2020 Pool Pass Application has been submitted and processed by SSIICA Management.
8. There will be one point of ingress and egress that will be monitored by the Pool Monitor for the safety of all patrons.
9. Patrons must adhere to all signage posted by SSIICA at the pool facility.
10. Inside the pool enclosure, patrons will remain ten (10) feet apart:
  - On the pool deck, except that family groups may remain together within the designated spaces.
  - In the lap lanes, diving area and in the shallow pool area.
11. Face coverings must be worn by all patrons when approaching the pool entrance and within the pool enclosure unless they are in the pool.
  - Exemptions include children under the age of ten; a person seeking to communicate with a hearing-impaired person, for which the mouth needs to be visible; and anyone with a health condition that keeps them from wearing a face covering.
12. Pool bathhouses will be open for use as needed. Patrons will enter and exit through the pool gate near the entrance rather than through the bathhouses. Patrons are encouraged to shower at home and be dressed in swimwear before coming to the pool. The pool bathhouses will only be accessible through the pool deck. The exterior bathhouse doors will be locked to monitor traffic flow.
  - According to NV Pools re: the Fairfax County Health Department has given a variance to enter through the emergency gates for the summer.
  - No more than 2 patrons will be permitted in each of the bathhouses at one time.
13. The wading pool will remain closed.
14. No communal furniture or umbrellas will be provided.
15. There will be no gazebo/pool deck rentals.
16. The grill area and grills will remain closed for Phase Two to store communal pool furniture in gated grill area enclosure.
17. Pool basketball will not be permitted. No recreational equipment or shared equipment will be allowed.
18. Patrons are encouraged to bring their own drinking water, as none is available at the pool complex. No eating will be allowed inside the pool complex.
19. If a patron is asked to leave the facility for an infraction of the rules or when safety is threatened on more than one occasion, the patron will not be permitted entry again for a period of one week.
20. Association will allow use of the pool by swim teams during scheduled time blocks before pool opening to Membership. Use of the bathhouses will be for emergency use only. Swim teams will provide their own lifeguards and will implement/monitor social distancing rules. (See Swim Team Use of Pool during Phase Two below.)

### **Pool Use Reservation System**

The Association will acquire a reservation system to enable patrons to reserve a block of time for pool use and to control the number of swimmers allowed into the pool facility. Since this is a new process,

the specific procedures will likely be modified as the pool season progresses. The following constraints will be used at least during the first week of pool operation:

1. Patrons must have a pool pass that has been issued or renewed for the 2020 season.
2. Patrons may sign up for a maximum of three (3) 90-minute blocks of swim time per week, and a maximum of one block per day.
3. Reservations will be accepted for one week at a time. Notice of availability to reserve time blocks will be published weekly.
4. A maximum of 30 swimmers will be allowed to sign up for any given time block. The number is derived from the fact that the pool has 8 swim lanes, the shallow pool area, and one diving area, each of which is allowed to have a maximum of 3 persons.
5. A maximum of 50 persons (swimmers and non-swimmers) will be allowed to sign up for any given time block.

### **Swim Team Use of the Pool during Phase Two**

Since the pool will only be open to Members from 12-8 p.m. daily, the morning hours are available for use by the two swim teams, Sully Station II Piranhas and the Marlins. There are no additional costs to SSIICA for swim team use of the pool. The agreements with the swim teams will be modified to include the following items specific to the current situation:

1. Each swim team is responsible for ensuring the requirements in this Phase Two Pool Reopening Plan and all posted signage are adhered to, including performing the duties of the Pool Monitor, who is responsible for maintaining social distancing requirements and screening patrons for COVID-19 symptoms prior to each admission to the facility.
  2. Each swim team is responsible for ensuring the requirements in the Safer at Home: Phase Two Guidelines for Swimming Pools are complied with.
  3. Bathrooms will be available for emergency use only and each swim team will sanitize the bathrooms if they are used.
  4. Each swim team will have a 2-hour time block, during which they will ensure no more than 50 persons are in the pool enclosure and no more than 30 persons are in the pool, following the lane and diving area restrictions of this Plan.
  5. Swim teams will exit promptly at the end of their time block.
- II. The following two sections are included to demonstrate SSIICA compliance with each of the Virginia Safer at Home: Phase Two requirements for swimming pools.

### **Safer at Home: Phase Two – Swimming Pool Requirements**

- Post signage at the entrance that states that no one with a fever or symptoms of COVID-19, or known exposure to a COVID-19 case in the prior 14 days, is permitted in the establishment.
  - **SSIICA Action:** Signs will be posted at entrances, bathhouses and around pool deck.
- Post signage to provide public health reminders regarding physical distancing, gatherings, options for high risk individuals, and staying home if sick.
  - **SSIICA Action:** Signs will be posted at entrances, bathhouses and around pool deck.
- Hot tubs, spas, saunas, splash pads, spray pools, and interactive play features must be closed.
  - **Not applicable** as the SSIICA pool facility does not contain features listed above.

- Indoor and outdoor swimming pools may be open for lap swimming, diving, exercise, and instruction only.
  - **SSIICA Action:** Communicate to the community that pools are open in Phase Two for purposes of lap swimming, diving, and exercise, not for recreation and leisure. Post signage detailing permitted activity.
  - **NVPools and Pool Monitor** will monitor pool activity.
- Lap swimming must be limited to three persons per lane with ten (10) feet of physical distance per swimmer.
  - **SSIICA Action:** Lap lines will be placed in pool to divide swimming lanes.
  - **NVPools and Pool Monitor** will monitor number of persons in lanes.
- Diving areas must be limited to three persons per diving area with ten (10) feet of physical distance per diver.
  - **SSIICA Action:** Signage will be posted around diving area. The deck will be taped to separate the diving area from the rest of the pool. Divers will need to exit diving area by pool ladders.
  - **NVPools the Pool Monitor** will monitor diving area to ensure there are only three divers keeping ten (10) feet apart and exiting by ladders.
- Swimming instruction and water exercise classes must be limited to allow all participants to maintain ten (10) feet of physical distance at all times.
  - **Not applicable** as SSIICA and NVPools will not be offering swimming instruction or water exercise classes.
- Seating may be provided on pool decks with at least ten (10) feet of spacing between persons who are not members of the same household.
  - **SSIICA Action:** Communal furniture and umbrellas will not be provided and SSIICA will tape off (approximately 5 feet x 6 feet) designated seating areas ten (10) feet apart for patrons to bring their own furniture/towels.
- All seating (including lifeguard stations) must be cleaned and disinfected between uses.
  - **SSIICA Action:** Communal furniture and umbrellas will not be provided
  - **NVPools** will clean lifeguard stations after each use.
- Employees working in customer-facing areas are required to wear face coverings over their nose and mouth, such as using CDC Use of Cloth Face Coverings guidance. Lifeguards responding to distressed swimmers are exempt from this requirement.
  - **SSIICA Action:** Require that all lifeguards and Pool Monitor wear face coverings over their nose and mouth, with the exception for lifeguards positioned in lifeguard chairs or those responding to distressed swimmers. SSIICA will add plexiglass at the entrance to further protect lifeguards and Pool Monitor.
- Provide hand sanitizing stations, including at the entrance/exit and where shared equipment is utilized.
  - **SSIICA Action:** Hand sanitizing stations will be provided at the entrance/exit to pool and pool bathhouses. There will be no shared equipment utilized.
- Facilities should screen patrons for COVID-19 symptoms prior to admission to the facility. Patrons should be asked if they are currently experiencing fever (100.4 degrees Fahrenheit or higher) or a sense of having a fever, a new cough that cannot be attributed to another health condition, new shortness of breath that cannot be attributed to another health condition, new

chills that cannot be attributed to another health condition, a new sore throat that cannot be attributed to another health condition, or new muscle aches that cannot be attributed to another health condition or specific activity (such as physical exercise). Anyone experiencing symptoms should not be permitted in the facility. Screenings should be conducted in accordance with applicable privacy and confidentiality laws and regulations.

- **SSIICA Action:** Hire Pool Monitor to conduct screening.
- **Pool Monitor** will conduct screening to include questions above before patrons enter the pool area.

### **Safer at Home: Phase Two – General Requirements applicable to Swimming Pools**

- Practice routine cleaning and disinfection of high contact areas and hard surfaces, including...restrooms....routinely disinfect at least every 2 hours.
  - **SSIICA Action:** Pool will be closed and evacuated so it can be cleaned at least every 2 hours.
  - **NVPools** will perform cleaning and disinfecting with an approved product for use against SARS-CoV-2.
- Social gatherings should be limited to 50% occupancy of the event space, if applicable, or 50 participants, whichever is less.
  - **SSIICA Action:** No more than 50 persons will be permitted inside the fenced pool enclosure.
    - According to NVPools re: the Fairfax County Department of Health, the 50-person limit does not include staff.
    - This is much less than half of the capacity of the pool enclosure and main pool.

III. The following two sections provide information about the costs and actions associated with reopening the pool during Phase Two.

### **Elements of Cost**

- Savings on Pool Management Contract for days closed: \$7013 through June 12<sup>th</sup>; \$9880 through June 19<sup>th</sup>.
  - This is calculated by 50% of the contract broken down by number of operating hours (using hours in contract, with last day of Fairfax County school year as June 12<sup>th</sup>).
- Cost reduction in Pool Management Contract for reduced hours of operation: \$44.11 per hour that the pool is not open.
- Pool Management Contract: No additional cost for cleaning, just a nominal increase for different cleaning products used to disinfect.
- Pool Monitor: \$22.72 per hour.
- PPE for lifeguards at front entrance: \$165.00 for plexiglass shield (recommended by NVPools and we needed a custom size for the space it needs to be in).
  - NVPools will credit SSIICA back \$50.00 once we provide them the receipt.
- Hand Sanitizing Stations: \$300.00 for two stations; refills are additional cost.
- Outdoor Signage: Negligible additional cost. Signs will be made and laminated by Management.
- Covers for Water Fountains: \$42.38
- Scotch Masking Tape for Hard-to-Stick Surfaces .94" width: \$162.89 for 28, 60-yard rolls.

- Website to host reservations: SignUpGenius will be \$22.49 monthly and has Amenity Sign Up capabilities. Demo: <https://www.signupgenius.com/go/5080d45aaa928a6fd0-lappool>

### **Action Plan**

#### Actions already taken:

1. Two hand sanitizing stations have been ordered. Stands and refills have arrived, but the dispensers are on back order. If necessary, move one station from Community Center and one station from tennis courts to pool area.
2. Two covers for the water fountains have been ordered. Expected to arrive June 11<sup>th</sup>.
3. Twenty-eight rolls of Scotch Masking Tape for Hard-to-Stick surfaces received June 9<sup>th</sup>.
4. Plexiglass shield for lifeguard room has been ordered. Expected to be ready for pick-up by June 12<sup>th</sup>.
5. Three bids received for pool monitoring services.
6. Special Board Meeting held on June 11 to discuss and vote on publishing Draft Plan to Members for comment.
7. Draft Plan published to Members on June 12 and Member input obtained via Survey.
8. Attorney review of Plan.

#### Actions to be taken as soon as possible:

1. Signs are being drafted by Management. finish
2. Install water fountain covers once received.
3. Tape off designated seating areas in pool area once tape arrive. Lifeguards already working on maintaining the pool are assisting Management in taping the areas.
4. Obtain NV Pools partial reimbursement for plexiglass shield.
5. Obtain permit from Fairfax County.

#### Actions taken/to be taken in preparation for final Board approval of this Plan:

1. Special Board Meeting on June 18 to approve Plan for Reopening of Pool for Phase Two.

#### Actions to be taken upon Board approval of the Plan:

1. Board to set pool opening date.
2. Sign contract for Pool Monitor.
3. Announce pool opening date to Members.
4. Ensure all action items above are complete.
1. Open pool for use, according to the Plan.
2. Stay current on future updates to Virginia's Safer at Home Guidelines.