



**Starkey Golf Classic Tournament**  
**Monday September 14, 2020**  
**Crestview Country Club**  
**1000 N 127th St E,**  
**Wichita, KS 67230**

## **Volunteer Job Assignment: Putting Green Contest**

**Time:** 7 a.m. to approx. 6 p.m. OR 7 a.m. to 12:45 p.m. / 12:15 to 6 p.m.

**Location:** Putting Green

### **Duties:**

- Please check in when scheduled. in the clubhouse with Volunteer Support.
- Please be prepared to set up your 10 x 10 pop up shelter if needed.
  - **\*\*Please bring a chair with you to sit in at the putting green! A chair will NOT be provided for you.\*\***
- Encourage players to play the putting green contest.
  - Putting Green Contest is a PAY TO PLAY GAME
  - Golfer may have paid at registration. If so, they will have a blue Starkey wristband.
  - Wristband includes one game of three chances to sink a putt.
  - For each putt they sink, have them fill out an entry card and place it in the box.
  - The winner will be drawn from the box and announced after the tournament.
- Please notify Volunteer Support Brenda McKenney 316.706.0217 or Eileen @ 253-7607 if you need a break for the restroom, breakfast, lunch, etc. Restrooms are located in the Clubhouse.
- Lunch will be available starting at approximately 11:30. If you are working a full day, take shifts with your partner for lunch, or lunch will be brought to you. If you are working a ½ day, please take lunch before or after your shift.
- Please do not leave your station unattended! Please make sure that there is at least one volunteer on the putting green at all times.
- When the last player has come through, take tent down and collapse table (if applicable), pack remaining supplies in container (if any), and complete reconciliation form for any tips received. Please return these items to the front of the clubhouse. Please return the monies inside the clubhouse to Michelle at the Golf registration table. Review reconciliation form with her. Do not leave until you both agree on how much money has been turned in.
- Assist in truck loading at conclusion of event.
- When you finish your assignment, please check out with Volunteer Support, document the time you left, and drop off your name badge. Thank you!
- Other duties as assigned.

### **Please Note:**

**Please make sure to have read & are familiar with the "Important Information All Volunteers Should Know" document. In it you will find very important information about what to wear, personal items, meals, and other important pertinent information.**

### **DAY OF CONTACT INFO:**

Volunteer Support: Brenda McKenney 316.706.0217

Event Coordinator: Eileen Ream 316.253.7607

Director of Development: Ryan Heikes 316.303.5517

Your gift of time is very precious and greatly appreciated. Starkey Golf Classic has not been able to grow and succeed without the great team of volunteers giving their time, energy, and support. I hear so many compliments to how friendly and helpful Starkey volunteers are, and it makes participants and sponsors come back, and helps these events grow, Thank you! When these events grow and become more successful, Starkey, and the people Starkey serves benefit directly. You matter and are making a difference. Let's keep that passion going and doing great things!

**THANK YOU AND HAVE FUN!!**