

### **COVID-19 Safety Protocols for The Phipps Center for the Arts**

The Phipps is excited to have you back with us, though your experience may be a little different than before. We have incorporated enhanced health and safety measures—for you and all participants—based on guidance from health authorities, such as the Centers for Disease Control and Prevention (CDC) and appropriate government agencies.



### **Self-Health Assessment**

We encourage all participants to self-monitor for signs and symptoms of COVID-19 prior to visiting The Phipps Center.

- Do you have: a fever or feel feverish, chills, a new cough, shortness of breath, sore throat, muscle aches, a new headache, a new loss of taste or smell?
- Do you feel well, but someone in your household DOES NOT and are experiencing any of the above symptoms?
- Have you been in close contact with someone who tested positive for COVID-19?

**If you answered YES to any of these questions above, please stay home.**

### **General Safety and Hygiene Protocols**

- All visitors must enter and exit through the front doors and sign in the entry log daily.
- Face masks must be worn at all times and will be available for a suggested donation of \$1.00.
- Frequent hand washing or disinfecting is encouraged. Hand Sanitizer stations will be available throughout the building.
- No food or beverages will be allowed in the building (except for water). Drinking fountains will not be available.
- All gatherings in common areas are prohibited.
- A limit of two (2) persons or one (1) household unit will be allowed in an elevator at a time.
- Restroom occupations will be limited (*signs will be posted with maximum number*).
- Seating for all events will be assigned to maintain 6-foot physical distancing
- Rehearsal rooms, studios, and theaters will be disinfected between usages.
- Air flow has been increased throughout the building wherever possible.

**If you are diagnosed with COVID-19, the following protocol must be followed:**

- Contact The Phipps and please provide date(s) of visit to The Phipps and date of diagnosis.
- Participants diagnosed will not be allowed to resume participation until quarantine period has been met and the patient cleared by a doctor for reentry.

### **Notification of Potential Exposure**

- If The Phipps is notified of a visitor or participant who has been diagnosed with COVID-19, we will use the entry log to notify all participants who may have been exposed by e-mail and phone within 24 hours.
- The identity of the diagnosed individual will be kept confidential.

### **Non-Attendance due to potential COVID-19 symptoms or illness**

- As individuals showing symptoms are encouraged not to attend, accommodations will be made to reschedule or refund your ticket price or class fee.
- If you are part of an immunocompromised high-risk group or cannot wear a mask due to an illness, we encourage you to not attend at this time and take advantage of our virtual options.
- If you are in need of other accommodations, please contact us for options.



## Art Classes Safety and Protocols

- Students or parents of students under the age of 18 will be required to sign a waiver.
- Facemasks are required to be worn in all areas of The Phipps.
- Please bring your own facemask.
- Everyone must enter and exit the building at the main entrance only.
- Sign in at the main entrance is required by everyone daily entering the building.
- Families and friends are not allowed to wait inside the building or to go beyond the sign-in station. Parents may enter lobby to assist their child with sign-in and return to lobby at the end of class to pick up their child or wait for them curbside. If participants need to wait inside the building to be picked up, they will stay socially distanced, using the 6-foot markers on the floor. Parents are encouraged to be on time.
- Participants must wash their hands or use the hand sanitizer outside of the art studios before entering the studios and elevator.
- When you arrive for class, please use the elevators.
- Once class is finished, participants must walk down the stairs to the main lobby and exit the building through the main entrance. Participants unable to use the stairs may take the elevator.
- A limit of two (2) persons or one (1) household unit is allowed in the elevators at one time.
- Please do not arrive at the waiting areas outside the studios more than 10 minutes before class is to start. This allows for passing time between classes and time for disinfecting touched surfaces in the art studios.
- If you arrive early, wait outside your studio on the 6-foot distancing markers.
- Restrooms are available in the Art Studio and the Lobby only (occupation limit guidelines will be posted)
- There will be no access to drinking fountains in the building – participants must bring own full water bottle.
- Food is not allowed in the building; vending machines will not be available.
- Hand sanitizer will be available during the class.
- A 6-foot physical distance from the instructor and other participants will be maintained during class.
- The instructor will sanitize any items s/he brings to class.
- Class size will be limited to maintain 6-foot physical distance.
- Art students are encouraged to use the bathroom before class.
- Shared art tools must be disinfected between users.
- Instructors will disinfect workspaces and touched surfaces between classes.
- Instructors will disinfect doorknobs going in and out of the Art Studios between classes.