Sandwich Croquet Club

P.O. Box 284, East Sandwich, MA 02537-0284

www.sandwichcroquet.com

sandwichcroquet@gmail.com
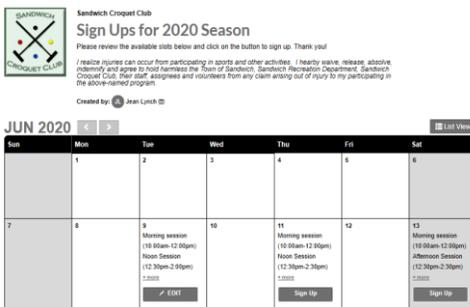
Sign Up Instructions

How to register for an event

1. You will receive an invitation email from Sandwich Croquet Club to sign up for play.

2. Within the email, there will be a button that says Sign Up. Click on the button and you will be directed to the online sign-up sheet

3. You will see a calendar view of dates, times and available slots.

4. Once you have chosen your date, click on the sign up button. You will get a pop up of that day with all available sessions. Choose your session and click on the white box within the sign up box. When you see the checkmark, go to the bottom of the screen and click on Submit and Sign Up

5. You will now be on the Sign Me Up Screen, review that you have signed up for the session you want then click on button Sign Up Now

6. The screen will have the message- Thank you, Jean. Again, you will see what session(s) you have signed up for.

7.Click on Back to sign Up. You will now be able to see your name on the calendar, and how many slots remain open.
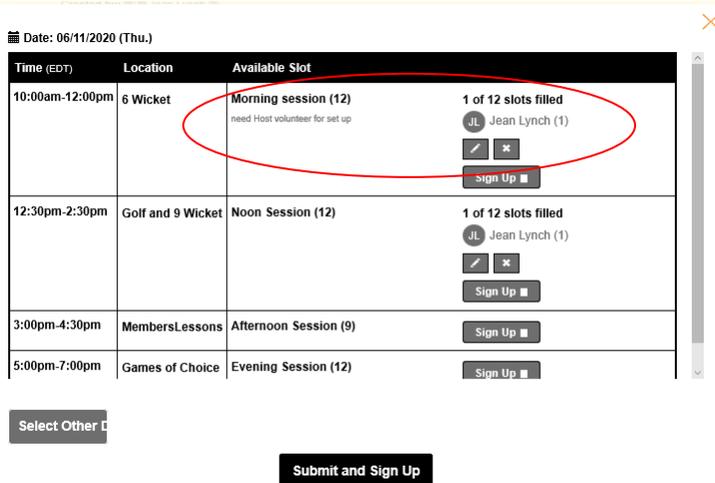
8. Click on Submit and Sign Up. You are done!

9. You will receive a confirmation email with the ability to place on your calendar.

10. 24 hours before your confirmed session you will receive an email reminder .