

# Recipient Registration and COVID-19 Vaccine Administration Form

Recipient Full Name: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Recipient Email Address: \_\_\_\_\_ ☐ No email

Social Security Number: \_\_\_\_\_

Have you already registered in the CVMS Recipient Portal? ☐ Yes ☐ No

Home Phone Number: \_\_\_\_\_ Mobile Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

What is the name of the organization you work for (or reside in)? \_\_\_\_\_ ☐ Not employed

If employed, in what industry do you work? (healthcare, food and agriculture, manufacturing, education, etc.)  
\_\_\_\_\_

Best way to contact you: ☐ SMS/Text Message ☐ Email ☐ Both ☐ None

Recipient Race: ☐ American Indian/Alaska Native ☐ Asian ☐ Black/African American  
☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Other

Recipient Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino

Recipient Gender: ☐ Male ☐ Female ☐ Other ☐ I do not want to specify

Do you identify as any of the following?

- |   |   |
|---|---|
| <input type="checkbox"/> Frontline essential worker (in person at work)                     | <input type="checkbox"/> Resident of a congregate/group setting |
| <input type="checkbox"/> Other essential worker (non-frontline)                             | <input type="checkbox"/> Resident of a long-term care facility  |
| <input type="checkbox"/> Patient-facing healthcare worker or long-term care facility worker | <input type="checkbox"/> Student                                |
| <input type="checkbox"/> School and child care frontline essential worker                   | <input type="checkbox"/> None of the above                      |

Are you a patient of Rural Health Group? ☐ Yes ☐ No

How many conditions do you have that put you at risk for developing severe illness from COVID-19?

☐ None ☐ 1 ☐ 2 or more

☐ I certify that I am: (a) at least 18 years of age (b) the parent or legal guardian of the minor patient; or (c) the legal guardian of the patient. Further, I hereby give my consent to the licensed healthcare provider administering the vaccine, as applicable (each an 'applicable Provider'), to share my personal, demographic and health condition information in order to provide me with vaccination services for the COVID-19 vaccine.

Recipient signature \_\_\_\_\_

**Please complete this section using your insurance card. If you are not insured, you do not need to fill out this information.**

INSURANCE INFORMATION/AUTHORIZATION TO BILL (copy of front and back of insurance card preferred for verification)

Insurance Name: \_\_\_\_\_ Member ID: \_\_\_\_\_

Group Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Medical Claims Address: \_\_\_\_\_

Subscriber Name: \_\_\_\_\_ Subscriber Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Subscriber Address: \_\_\_\_\_

☐ I authorize payment from 3<sup>rd</sup> Party Payer (Insurance) and Medicare/Medicaid be made on my behalf to the licensed healthcare provider administering the vaccine for services provided. I understand that my signature above will serve as legal "signature on file" for purposes of filing insurance/Medicaid claims and payment of benefits to the licensed healthcare provider administering the vaccine for services rendered.

**OFFICE USE ONLY**

☐ **Verbal Consent for COVID-19 Vaccine Obtained**

**Site of Injection:** ☐ Right Deltoid, IM ☐ Left Deltoid, IM ☐ Other \_\_\_\_\_

**Dose:** ☐ First Dose ☐ Second Dose

**Manufacturer sticker (optional)**

**Administration Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Administration Time:** \_\_\_\_\_

**COVID-19 Vaccine Manufacturer:** \_\_\_\_\_

**Lot #:** \_\_\_\_\_ **Exp:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Vaccine administered by (Clinician Name)** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Vaccinating Clinic Name** \_\_\_\_\_

*Form Version 8 – 2/11/2021 – North Carolina COVID-19 Vaccine Management System*

☐ Entered in CVMS by \_\_\_\_\_ (name) on \_\_\_\_\_ (date)

☐ Registered in eCW by \_\_\_\_\_ (name) on \_\_\_\_\_ (date)

☐ Vaccine documented in eCW by \_\_\_\_\_ (name) on \_\_\_\_\_ (date)